

# AGENDA

**Meeting:** SALISBURY AREA BOARD  
**Place:** South Wilts Grammar School for Girls, Stratford Road, Salisbury SP1 3JJ  
**Date:** Thursday 6 September 2012  
**Time:** 7.00 pm

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Representatives from Salisbury City Council  
and Laverstock and Ford Parish Council

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If you have any requirements that would make your attendance at the meeting easier,  
please contact your Democratic Services Officer.

**Refreshments and networking opportunities will be available from 6:30pm.**

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Please direct any enquiries on this Agenda to James Hazlewood (Senior Democratic Services Officer), on 01722 434250 or email [james.hazlewood@wiltshire.gov.uk](mailto:james.hazlewood@wiltshire.gov.uk)  
OR

Marianna Dodd (Salisbury Community Area Manager), on 07919 881174 or email [marianna.dodd@wiltshire.gov.uk](mailto:marianna.dodd@wiltshire.gov.uk)

All the papers connected with this meeting are available on the Council's website at [www.wiltshire.gov.uk](http://www.wiltshire.gov.uk)

Press enquiries to Communications on direct lines (01225) 713114 / 713115.

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## Wiltshire Councillors

John Brady	Salisbury St Martin's & Cathedral
Richard Clewer ( <b>Chairman</b> )	Salisbury St Paul's
Chris Cochrane	Salisbury Fisherton & Bemerton Village
Brian Dalton	Salisbury Harnham
Mary Douglas	Salisbury St Francis & Stratford
Bill Moss ( <b>Vice Chairman</b> )	Salisbury St Mark's & Bishopdown
Ricky Rogers	Salisbury Bemerton
Paul Sample	Salisbury St Edmund & Milford

***Map enclosed at page 1***

Items to be considered	Time
<p>1 <b>Welcome and Introductions</b></p>	7.00pm
<p>2 <b>Apologies for Absence</b></p>	
<p>3 <b>Minutes</b> (<i>Pages 3 - 24</i>)</p> <p>To confirm the minutes of the meeting held on 5 July 2012 and those of the Extraordinary meeting held on 1 August 2012.</p>	
<p>4 <b>Declarations of Interest</b></p> <p>Councillors are requested to declare any pecuniary or non-pecuniary interests or dispensations granted by the Standards Committee.</p>	
<p>5 <b>Chairman's Updates</b></p> <p>To receive an update from the Chairman in relation to on-going Area Board projects and issues.</p>	
<p>6 <b>Information items</b></p> <p>6a <b>Avon Avon Approach walk-in centre</b></p> <p>6b <b>Works to Broken Cross Bridge</b> (<i>Pages 25 - 26</i>)</p> <p>6c <b>Police and Crime Commissioners</b> (<i>Pages 27 - 28</i>)</p> <p>6d <b>State of the Environment Report</b> (<i>Pages 29 - 30</i>)</p> <p>6e <b>Street Lighting Savings</b> (<i>Pages 31 - 40</i>)</p> <p>6f <b>Wiltshire and Swindon Local Nature Partnership</b> (<i>Pages 41 - 44</i>)</p> <p>6g <b>Barrier Busting Proposals</b> (<i>Pages 45 - 46</i>)</p> <p>6h <b>Minerals Sites in Wiltshire and Swindon</b> (<i>Pages 47 - 48</i>)</p>	
<p>7 <b>Update from Representatives</b> (<i>Pages 49 - 60</i>)</p> <p>To receive updates from representatives of the following partner organisations:</p> <ul style="list-style-type: none"> <li>a) Salisbury City Council</li> <li>b) Laverstock and Ford Parish Council</li> <li>c) Police</li> <li>d) Fire</li> </ul>	

- e) NHS
- f) written update from Wiltshire Involvement Network

8	<b>Update from Salisbury City Community Area Partnership (SCCAP)</b> To receive an update from the Community Area Partnership.	7.15pm
9	<b>Tenants Panel</b> To receive a verbal presentation on the Tenants Panel.	7.20pm
10	<b>Youth Advisory Group (YAG) (Pages 61 - 62)</b> To receive a verbal update on the work of the YAG, and to appoint an Area Board representative to the Group.	7.30pm
11	<b>The Maltings - Public Engagement</b> To receive an initial verbal presentation from Stanhope PLC on how the consultation process will run, before any proposed designs are produced.	7.40pm
12	<b>Housing Need and Review of Wiltshire's Housing Allocations System</b> To receive a presentation on the new Housing Allocations system.	7.50pm
13	<b>Wiltshire Online: Digital Literacy in Wiltshire (Pages 63 - 64)</b> To receive a short presentation on the Digital Literacy Project, to recruit local people to act as digital champion volunteers to support local people to get online.  Also, to hear feedback from the Silver Surfers who received funding from the Area Board last year.	8.20pm
14	<b>Salisbury Transport Strategy</b> To receive an update on progress with the Salisbury Transport Strategy, as discussed at the Extraordinary meeting on 22 March 2012.	8.30pm

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| 15 | <b>Shadow Community Operations Board</b> ( <i>Pages 65 - 68</i> )   | <b>8.40pm</b> |
|    | To appoint Jade Cobb to the Shadow Community Operations Board (COB) as a representative of the Community Area Young People's Issues Group (CAYPIG).<br><br>Also, to note an additional vacancy on the Shadow COB – information on how to apply is attached. |               |
| 16 | <b>Grants and Funding</b> ( <i>Pages 69 - 80</i> )  | <b>8.45pm</b> |
|    | To consider applications for community grants and other funding with the opportunity for questions from the public.   |               |
| 17 | <b>Community Area Transport Group (CATG)</b> ( <i>Pages 81 - 84</i> )   | <b>9.05pm</b> |
|    | To note the attached report and ratify the decision to approve the recommendations from the CATG as agreed informally at the 5 July 2012 Area Board meeting.  |               |
| 18 | <b>Future Meeting Dates, Evaluation and Close</b> ( <i>Pages 85 - 86</i> )  | <b>9.10pm</b> |
|    | To note the Board's Forward Plan, including details of future agenda items.<br><br>The date of the next meeting is 8 November 2012, 7pm at The Guildhall, The Market Place, Salisbury SP1 1JH.  |               |

**Future Meeting Dates**

Thursday, 8 November 2012

7.00 pm

The Guildhall, The Market Place, Salisbury SP1 1JH

Thursday, 10 January 2013

7.00pm

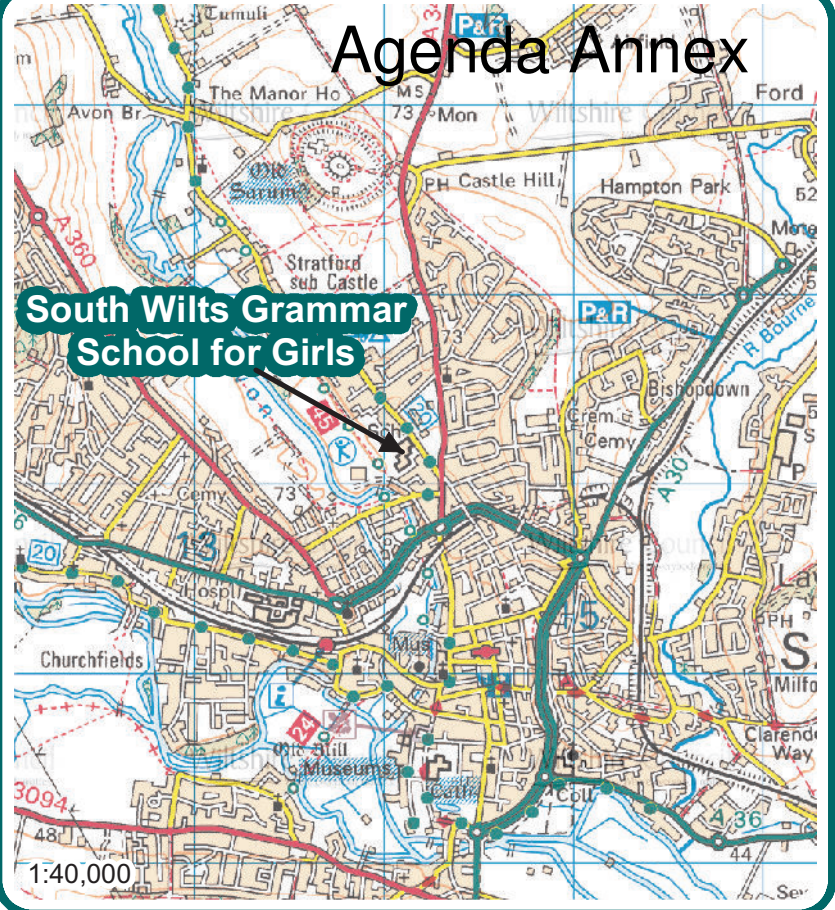
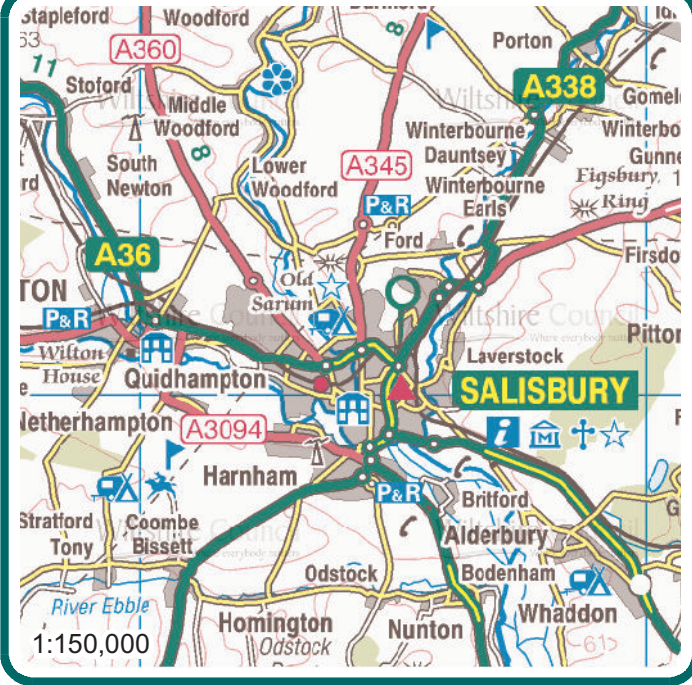
Alamein Suite, City Hall, Malthouse Lane, Salisbury  
SP2 7TU

Thursday, 14 March 2013

7.00pm

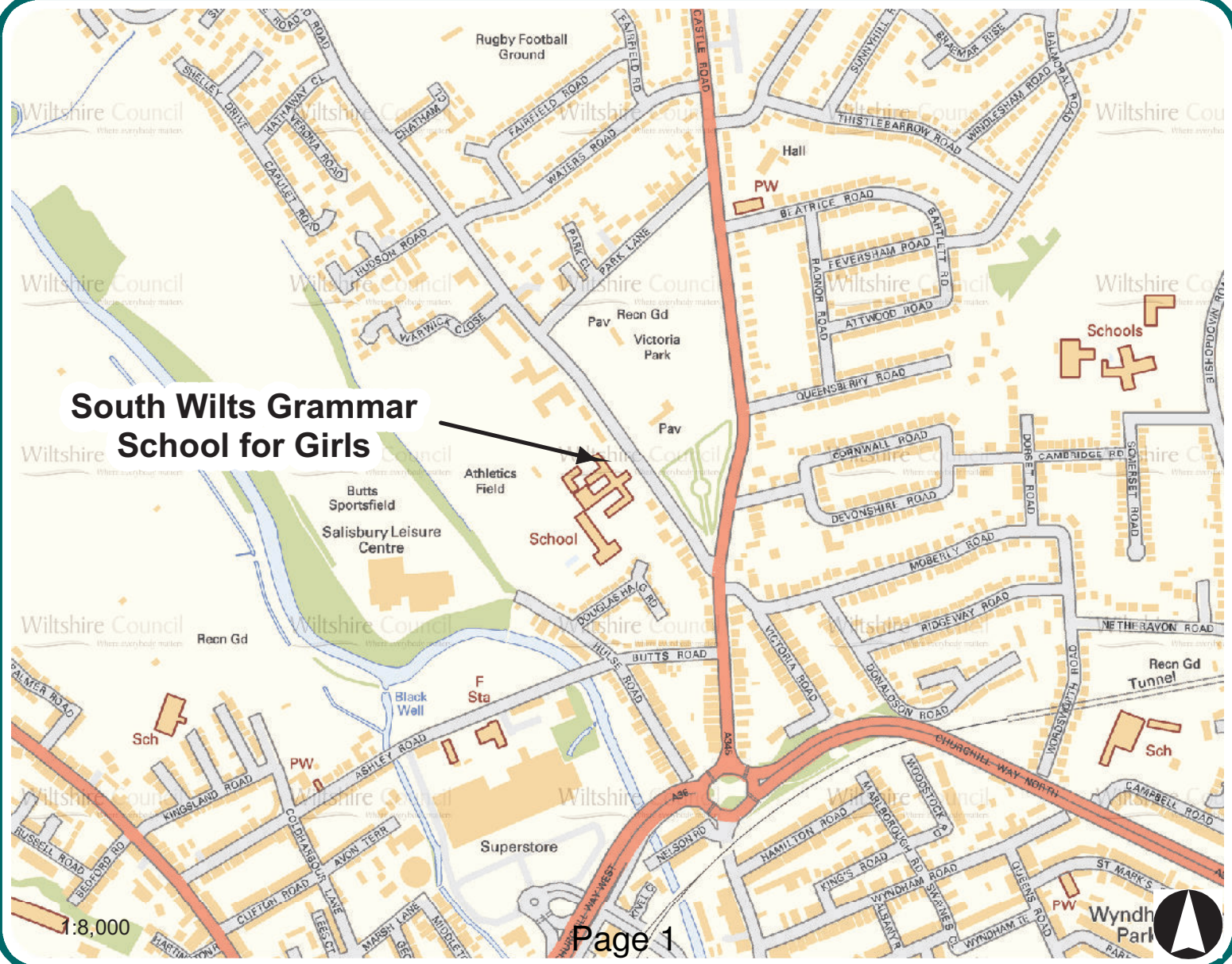
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**South Wilts Grammar School for Girls**  
Stratford Road  
Salisbury  
Wiltshire  
SP1 3JJ

**Wiltshire Council**  
Where everybody matters



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# MINUTES

**Meeting:** SALISBURY AREA BOARD  
**Place:** Salisbury Methodist Church, St Edmund Church Street, Salisbury  
**Date:** 5 July 2012  
**Start Time:** 7.00 pm  
**Finish Time:** 9.25 pm

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Please direct any enquiries on these minutes to:

James Hazlewood (Senior Democratic Services Officer), Tel: 01722 434250 or (e-mail) [james.hazlewood@wiltshire.gov.uk](mailto:james.hazlewood@wiltshire.gov.uk)

Papers available on the Council's website at [www.wiltshire.gov.uk](http://www.wiltshire.gov.uk)

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## **In Attendance:**

### **Wiltshire Councillors**

Cllr Richard Clewer (Chairman), Cllr Bill Moss (Vice Chairman), Cllr John Brady, Cllr Christopher Cochrane, Cllr Brian Dalton, Cllr Mary Douglas and Cllr Paul Sample

Cllr Dick Tonge (Cabinet Member for Highways and Transport)

### **Wiltshire Council Officers**

Marianna Dodd, Salisbury Community Area Manager  
Emma Cooper, Community Partnerships Manager  
Paul Shaddock, Traffic Technician  
James Hazlewood, Senior Democratic Services Officer

### **Town and Parish Councils**

Salisbury City Council – Cllr Su Thorpe, Cllr Cheryl Hill, Cllr John Collier, Cllr Jo Broom, Annie Child

Laverstock and Ford Parish Council – Cllr David Law

Clarendon Park Parish Council – Keith Rogers

**Partners**

Wiltshire Police – Andy Noble

Wiltshire Fire and Rescue – Mike Franklin

Highways Agency – Richard Ormerod

“Our Salisbury” – Salisbury City Community Area Partnership (SCCAP) – Tony Thorpe

Harnham Neighbourhood Association – John McGarry

St Edmunds Community Association – Tony West

SALTMO (Salisbury Traffic Management Organisation) – Tom Murray Willis

Salisbury Wheelchair Awareness Group - F Stout, Helen Farmer

Salisbury Tenants Panel – Rev J Hurst, Colin Duller, Joyce Amphlett, Joyce England,  
Liz Culver-James

Salisbury Journal – Elizabeth Kemble

Salisbury Civic Society – Ralph Bryder

South Wilts Agenda 21 – Pam Rouquette

Campaign for the Protection of Rural England – Peter Clayton

**Total in attendance: 79**

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<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
1	<p><u>Welcome and Introductions</u></p> <p>The Chairman welcomed everyone to the meeting of the Salisbury Area Board and invited the members of the Board to introduce themselves.</p> <p>The Chairman also thanked the Brownies who had given up their prior booking on the hall to allow the Area Board to use the venue, and who were currently enjoying a treasure hunt around the city.</p>
2	<p><u>Apologies for Absence</u></p> <p>Apologies for absence had been received from:</p> <ul style="list-style-type: none"> <li>• Stephanie Denovan – Service Director for the Salisbury Area Board.</li> <li>• Debrah Biggs – Chairman of Salisbury City Community Area Partnership (SCCAP)</li> </ul>
3	<p><u>Minutes</u></p> <p><b><u>Decision</u></b>  <b>The minutes of the meeting held on 17 May 2012 were agreed as a correct record and signed by the Chairman, subject to the following amendment:</b></p> <p style="padding-left: 40px;">Page 11 of 14, application from Circular Arts, amend Reason to read as follows: <i>“The application did not fully meet the Community Area Grants Criteria 2012/13 in relation to the provision of three quotes, and exceptions had been made for this applicant on numerous previous applications”.</i></p> <p><b>ACTION: James Hazlewood</b></p>
4	<p><u>Declarations of Interest</u></p> <p>The Chairman noted that the planning application from Salisbury Gateway had now been received and registered. This proposal was likely to be referenced under item 7 (Congestion on A36 Tesco roundabout). As such Councillors who were also members of the Planning Committee were advised to be mindful of the need to keep an open mind on the application until such time as they are asked to determine the application based on the report, representation and all relevant factors. Councillors Brian Dalton and Mary Douglas noted that they were, respectively, a member and a substitute member of the Southern Area Planning Committee.</p>

	There were no other declarations of interest.
5	<p><u>Chairman's Updates</u></p> <p>The Chairman gave an update on the following on-going Area Board issues:</p> <ul style="list-style-type: none"> <li>• <b>Grit Bins</b> – It was noted that it is the responsibility of the City Council to ensure that the grit bin allocation in Salisbury is up to date and appropriate and where it is not, that bins are reallocated to the correct sites and that any damaged or missing bins are replaced. The Area Board has asked for a meeting to be set up with the City Council and Highways/Streetscene to do this review.</li> <li>• <b>Marketplace</b> – An Extraordinary Area Board meeting was planned for the end of July to seek final approval to the design produced by the working group. More details would be available shortly.</li> <li>• <b>Olympic Torch</b> – The torch would be coming to Salisbury on the evening of 11 July and the morning of 12 July, with an evening event on Hudson's Field featuring a number of live acts including Bjorn Again.</li> <li>• <b>AlcoHazard</b> – This was a campaign designed by young people, for young people, and intended to address the high level of alcohol-related hospital admissions in Salisbury identified by the recent Joint Strategic Assessment. As part of the campaign, people were being asked to sign up to a pledge of having two non-drinking days each week. Copies of the pledge were available at the front of the room.</li> </ul>
6	<u>Information items</u>
6.1.	<p><u><a href="http://www.salisbury.ourcommunitymatters.org.uk">www.salisbury.ourcommunitymatters.org.uk</a></u></p> <p>This was a new community blogging and notice-board site. Hosted, but not controlled, by Wiltshire Council, the site was a non-political forum for ideas, news, and discussion about local issues and events. Anyone wishing to get involved by volunteering as a Community Reporter was invited to contact Marianna Dodd, the Salisbury Community Area Manager on 01722 434696 or <a href="mailto:Marianna.dodd@wiltshire.gov.uk">Marianna.dodd@wiltshire.gov.uk</a>.</p>
6.2.	<p><u>Works to Broken Cross rail bridge</u></p> <p>The Chairman noted that substantial maintenance and improvement works were planned to this bridge, from October 2012 for around 15 weeks. This would result in road closures with a big impact on the surrounding roads. A public meeting, hosted by the Amesbury Area Board, was planned for 24 July, 7pm in Winterbourne Glebe Hall, Winterbourne Earls, where local residents could give their views and contribute to the diversion and mitigation arrangements.</p>

6.3.	<p><u>Purple Flag Award</u></p> <p>Purple Flag is an indicator of where to go for a safer and well managed night out. The Chairman noted that an application was being submitted for Purple Flag status in Salisbury. The outcome should be known by September and would be reported to the Area Board in due course.</p>
6.4.	<p><u>Localism Act Briefing</u></p> <p>The Chairman referred to a detailed briefing document which had been compiled by Wiltshire Council, setting out the practical implications of the Localism Act 2011. The document was being made available in hard copy to Town and Parish Councils and the document was available online at: <a href="http://www.wiltshire.gov.uk/communityandliving/localismact.htm">http://www.wiltshire.gov.uk/communityandliving/localismact.htm</a></p>
6.5.	<p><u>Wiltshire Online Digital Literacy Project</u></p> <p>Information about this project to improve access to online services was set out at page 23 of the agenda.</p>
7	<p><u>Congestion on A36 by Tesco Roundabout</u></p> <p>The Chairman set out the background to the item, commenting that congestion on this road was a long-standing problem and that serious concerns had been raised in relation to the knock-on effect of traffic backing up into the Tesco car-park. Following reports of traffic queuing for up to an hour to exit the Tesco car park on several occasions, concerns had been raised over safety issues. As such, the Area Board had invited representatives from the Highways Agency and from the Tesco store management, to consider and discuss potential solutions to the problem.</p> <p>Richard Ormerod, from the Asset Development Team at the Highways Agency, explained that the Highways Agency was an executive agency of the Department for Transport and was responsible for maintaining the network of strategic routes such as motorways and trunk routes, which included the A36 Southampton Road. The priorities of the network was “reliability of travel”, rather than outright speed. Richard also noted the number of functions that the A36 served, including:</p> <ul style="list-style-type: none"> <li>– national, strategic route linking Southampton and the south coast with Bristol and south Wales</li> <li>– local route for commuters</li> <li>– shoppers accessing the city centre</li> <li>– shoppers accessing the large shops on the Southampton Road</li> <li>– tourists</li> <li>– businesses</li> <li>– local buses and Park &amp; Ride buses.</li> </ul>

Richard considered that part of the cause of the congestion was the volume of traffic generated by these various functions in the relatively small space of the road, and the conflicting needs and solutions the different functions required.

The Chairman thanked Richard and invited questions and comments:

- It was noted that many people shopping at Tesco parked in the Staples car park opposite, to avoid the risk of getting stuck in the Tesco car park. Richard suggested that reconfiguring the minor roads linking to the roundabout might be an option to address this, and that the issue should be looked at in the whole.
- Another suggestion was the removal of the central barrier to allow limited and controlled right turns along the Southampton Road. It was hoped that this would reduce the amount of traffic which circulated at both the Tesco roundabout and the College roundabout for access. Richard noted that the barrier had been installed to reduce congestion and so any proposals to remove it should consider all potential impacts, as there may be unintended consequences.
- The option of a bypass was raised, as this had been considered and developed during the 1990s. However, the then government had turned down the scheme, and the current financial situation would make the costs prohibitive. In addition, it was noted that some of the land identified for the route was now being developed. In general, it was accepted that a bypass was extremely unlikely to be a viable solution, even in the long-term.
- Reference was also made to the cycle-lanes and footpaths, both of which were poorly used. It was suggested that the road could be widened to provide extra lanes. Richard added that road widening would probably require extensive Compulsory Purchase Orders, which would be possible but expensive. Also, converting the road to a dual carriageway would not solve the problem but would move the congestion up to the College roundabout.
- Martin Robeson spoke on behalf of the Salisbury Gateway development. The planning application for the proposed new Sainsburys supermarket on the south side of the Tesco roundabout had been submitted and registered, but not yet determined. Martin referred to the proposed integrated package of highways works totalling around £3 million which were proposed as part of the development. This included the removal of the barrier and the widening of access lanes as well as general improvements to the visual appearance such as new street furniture.
- Some members of the public, while supportive of the additional jobs which would result from a new supermarket, expressed concern over the

additional traffic that would be generated, should the Salisbury Gateway development go ahead.

- Concern was also raised that any solution at the Southampton Road would only move the congestion to exacerbate existing traffic at the Harnham gyratory and the ring road to the north.
- Another suggestion was to sell the Central Car Park to Sainsburys for a larger store at its existing site, and to expand the car park to a larger multi-storey.

At this stage, the Chairman invited Andy Mccoll, Store Manager at the Tesco supermarket to comment.

Andy thanked the Area Board for holding the debate, adding that congestion in the car park was the single biggest customer complaint. He reported that a planning application was currently in the system for a widening of the road leading to the roundabout, and that discussions were on-going with Wiltshire Council Highways over this, although it was acknowledged that this would not fully address the issue. Tesco was also working with SALTMO (Salisbury Traffic Management Organisation) to identify solutions to the traffic congestion.

The Chairman invited further questions and comments:

- Andy confirmed that online shopping was a growing part of the market, but that even above predicted levels of growth it was unlikely to reduce the traffic visiting the store enough to address the issue of congestion.
- Tom Murray Willis from SALTMO commented that the organisation was working with all businesses on Southampton Road to encourage staff to use the Park & Ride, cycle routes and car share.
- It was suggested that a second exit from the Tesco car park could be provided to the eastern side of the site (towards the Petersfinger Park and Ride), for traffic exiting eastbound on the A36. Andy commented that this could be viable, and Councillors added that the Council may be able to help with any land ownership issues.
- Another suggestion was for traffic signals at the Tesco roundabout to prevent traffic exiting the supermarket car park from having priority over traffic travelling westbound on the A36. Richard commented that this would require a traffic survey.
- Other suggestions included traffic calming, visual displays to slow the traffic on approach, and temporary traffic lights at busy periods.
- Councillor Dick Tonge, Cabinet Member for Transport and Highways, commented that he would be pleased to liaise with the Highways Agency

	<p>and Tesco regarding a potential additional exit through the Park &amp; Ride site. He also referred to the Better Bus Partnership which was generating targeted investment in bus services to encourage use of buses and alleviate congestion.</p> <ul style="list-style-type: none"> <li>• In response to a question, Richard explained that the Highways Agency’s “pinchpoint” budget was primarily for sites where congestion had limited business growth. The funding was also for implementation not scheme design, so a project would need to be in place and with all legal and land-ownership issues resolved.</li> </ul> <p>The Chairman thanked everyone for their input into the debate and for the suggestions which had been put forward.</p> <p><b><u>Decision</u></b>  <b>The Salisbury Area Board agreed to:</b></p> <ol style="list-style-type: none"> <li>1. <b>note the solutions which had been put forward;</b></li> <li>2. <b>request Wiltshire Council to work with Tesco in relation to the viability of a link road to allow exit through the Petersfinger Park &amp; Ride; and</b></li> <li>3. <b>request that the Highways Agency notes and considers the solutions which had been suggested and come back to the Area Board with some viable solutions which could be implemented in the short term and also any long term options to address traffic congestion at the A36 Tesco Roundabout.</b></li> </ol> <p><b>ACTION: Richard Ormerod</b></p>
8	<p><u>Update from Representatives</u></p> <p>Su Thorpe, Leader of <b>Salisbury City Council</b>, updated the meeting on the work of the City Council:</p> <ul style="list-style-type: none"> <li>• Following the Mayor Making ceremony on 26 May, Councillor John Collier would be the Mayor of the City of Salisbury for 2012-13 and Councillor Penny Brown would be the Deputy Mayor.</li> <li>• The City had celebrated the Queen’s Diamond Jubilee with a free community and family event at Hudson’s field, including lots of activities, live music and fireworks.</li> <li>• Armed Forces day had also gone ahead on 30 June.</li> <li>• Other events coming up included the Food and Drink Festival, the Charter Fair, Remembrance Sunday and Christmas.</li> <li>• The City Council had agreed to commence an awareness and education campaign to support and encourage dog owners to clean up after their dogs in parks and open spaces.</li> <li>• Works were due to begin at the Crematorium later this month. It was hoped that the noise would drive away the deer which were causing</li> </ul>



	<p>damage to plants.</p> <ul style="list-style-type: none"> <li>• Salisbury in Bloom judging would take place on 18 July.</li> <li>• Camp Active would be running between 6 and 24 August. Some places were still available and parents could contact Annie Scadden at the City Council for more details or see the website.</li> </ul> <p>Councillor Thorpe also announced that she would be standing down as Leader of the City Council at the end of July. The Area Board thanked Su for all her work as leader, to a round of applause.</p> <p>Councillor David Law, from <b>Laverstock and Ford Parish Council</b>, confirmed that he had no update.</p> <p>Inspector Andy Noble confirmed that he had no update from the <b>Police</b>, other than to note that his officers were ready for the arrival of the Olympic Torch on 11 July.</p> <p>Mike Franklin, of the <b>Fire and Rescue Service</b>, confirmed that he had nothing to add to the written update at pages 25-26 of the agenda.</p> <p>The written update from <b>NHS Wiltshire</b>, at pages 27-28 of the agenda, was noted.</p>
9	<p><u>Update from Salisbury City Community Area Partnership (SCCAP)</u></p> <p>Tony Thorpe gave an update on behalf of Salisbury City Community Area Partnership (SCCAP).</p> <p>The Community Plan was now live. It was hoped that local organisations could get involved and look at how the actions in the plans could be achieved.</p> <p>SCCAP also hoped that grants could be awarded in line with the priorities in the plan.</p>
10	<p><u>Tackling Financial Exclusion</u></p>
10.1.	<p><u>Wiltshire Community Bank / Credit Union</u></p> <p>Emma Cooper, Community Partnership Manager, gave a presentation on the Wiltshire Community Bank.</p> <p>Financial exclusion could be defined by a number of criteria, including not having a bank account, not being able to borrow money at an affordable interest rate, and not having access to savings.</p> <p>People who were financially excluded often found it difficult to get a job and lacked the financial buffer of savings to manage unexpected financial pressures.</p>

	<p>Also, not having simple access to affordable credit could leave people susceptible to doorstep lenders or loan sharks charging high rates of interest.</p> <p>The Council was working with a number of organisations under the banner of Wiltshire Money, to improve financial capability, and provide better access to free financial advice, products and services.</p> <p>The Council was also promoting the Wiltshire Community Bank which offered Credit Union services in the county. Credit Unions were a realistic and community-based solution to affordable credit, with competitive rates of interest compared to high street banks. More information on the local South Wiltshire Credit Union was available at the door, and people were always encouraged to become a member or to join as a volunteer.</p>
10.2.	<p><u>Illegal Money Lending</u></p> <p>Wendy Loades from the Illegal Money Lending Team gave a presentation on work being done to identify and prosecute illegal money lenders, and to offer support, education and advice to victims.</p> <p>Wendy gave a number of examples of loan sharks who had been successfully prosecuted, explaining that only authorised lenders would have a licence issued under the Consumer Credit Act 1974.</p> <p>Loan sharks operated in all communities, dealing mainly in cash and using violence, intimidation and threats to enforce extortionate interest rates, with victims often becoming trapped in debt.</p> <p>It was estimated that 310,000 UK households use loan sharks, including 6% of households in deprived areas. Victims were most likely to be female, aged 30-40, on welfare benefits and living in social housing. However, this demographic was changing to include self-employed people and small businesses, older residents, and people who had lost their jobs.</p> <p>Recovered proceeds from successful prosecutions had been put back into the community, with events offering financial advice and new credit union accounts being opened. Over 2,000 illegal lenders had been identified with over 525 arrests. £38.8 million of illegal debts had been written off, and 750 victims referred to alternate, legal sources of financial support.</p> <p>Wendy encouraged everyone to spread the word and to publicise the hotline number to report any illegal money lending on: 0300 555 2222</p> <p>The Area Board thanked Emma and Wendy for their presentations, and the Chairman invited questions and comments:</p>

	<ul style="list-style-type: none"> <li>• A question was raised in relation to the potential impact of Universal Credit, a new welfare benefit which would replace six of the main means-tested benefits and tax credits. Wendy replied that there were concerns over some people who may not have the financial planning skills to budget and use their benefits, and also over those with drinking and gambling problems. This could lead to people using illegal money lenders to meet short-term needs. It was suggested that the Credit Unions should be advertised when tenants were informed of the changes, and the Area Board agreed to support and forward this suggestion.</li> <li>• It was noted that work was being done in schools, with young people often listing money advice as a high priority.</li> <li>• It was suggested that the Illegal Money Lending Team should link up with Neighbourhood Policing and also the Street Pastors.</li> <li>• Councillor John Brady, Cabinet Member for Finance, Performance and Risk, noted that the Revenues and Benefits team was currently trying to identify those who would be at risk following changes to the benefits system.</li> <li>• It was also noted that vulnerable people were being identified and excluded from the new system, however Emma noted that there was a lack of clarity over the definition of “vulnerable”.</li> </ul>
11	<p><u>Volunteering in Wiltshire</u></p> <p>Emma Cooper was standing in for Sandie Lewis to present this item, and was accompanied by Janice Fortune, Chief Executive of DEVELOP. The two organisations were working together to develop volunteering, by making volunteering available to all, ensuring that it was well managed, supported and recognised, and by trying out new approaches to volunteering, such as “time credits”.</p> <p>There were many personal, community and professional benefits of volunteering and there were many opportunities, including over 1500 promoted through the Volunteer Centre run by DEVELOP. It was noted that the demographic of volunteers was changing as younger people sought to develop their skills and improve their employability.</p> <p>The “time credits” scheme was a new initiative, piloted in Salisbury and Chippenham, to provide an incentive and reward for volunteers. For every hour volunteering on participating projects, people could receive a credit which could be spent on a menu of leisure activities including swimming, hiring DVDs from a library, accessing training courses or hiring rooms for meetings.</p> <p>The Volunteer Centre, which sought to match up the preferences and availability</p>

	<p>of volunteers with suitable opportunities, was helping to develop the range of volunteering opportunities in Salisbury, as identified as a need in the Community Plan. Anyone wishing to volunteer or to register a volunteering opportunity could use the “Call it!” number on 0845 521 6224.</p> <p>The Chairman thanked Emma and Janice, and invited questions and comments:</p> <ul style="list-style-type: none"> <li>• It was suggested that time credits could be used as a way of encouraging people to volunteer as Neighbourhood Watch Coordinators.</li> <li>• In relation to a question Emma explained that the GROW service was funded by the Council to deliver a Volunteer Centre across the whole county and while we can't prevent any other organisations from running duplicate services, the Council would encourage any organisation that wishes to recruit and support volunteers to work with the nationally accredited volunteer service that the Council was investing in.</li> </ul>
12	<p><u>Tenants Panel</u></p> <p>Due to the lateness of the hour, this item had been deferred with the agreement of those attending to present, and would be added to the agenda for the 6 September meeting.</p>
13	<p><u>Brown Tourism Signs</u></p> <p>The Area Board noted the report set out at pages 31-36 of the agenda, which set out estimated costs and implications of installing Brown Tourism signs on main trunk routes near Salisbury, such as the A303 and the M3. The report explained that this would require the authorisation of the Department for Transport and the Highways Agency. It was considered unlikely that this would be forthcoming, in view of the existing provision of signage for Salisbury.</p> <p>As an alternative solution, it was suggested that Brown Tourism Information signs could be provided on the radial routes into the city, such as the A360, A345, A338, A30, A354 and A3094. Highways Agency permission would be required for the A36.</p> <p>During discussion it was suggested that joint-funding could be sought from tourist attractions and other organisations such as the City Council and Visit Wiltshire.</p> <p>The Chairman commented that he was pursuing enquiries regarding a possible £3K of funding from a central budget at County Hall. It was suggested that the Area Board could allocate £10K towards this proposal, enough for two signs, which would be reduced to £7K if the additional central funding was secured.</p>

	<p>Councillor Paul Sample suggested that a priority list be put together, based on traffic counts to identify the most used roads; the signs could then be installed on a priority basis over a few years.</p> <p>On behalf of the City Council, Councillor Su Thorpe commented that the budget for 2012/13 was already allocated, but that the proposal could be considered for next year. It was also suggested that Salisbury First, a group of local businesses, could be approached.</p> <p><b><u>Decision</u></b>  <b>The Salisbury Area Board agreed to allocate up to £10k towards the provision of Brown Tourism Information Signs on the radial approach routes to the City, on a priority basis. This figure would be reduced to £7K in the event of £3K being forthcoming from a central budget.</b></p> <p><i>(Note – As this allocation of funding had not been subject to notice of decision, the decision would come back to the next scheduled Area Board meeting to be ratified.)</i></p>
14	<p><b><u>Community Area Transport Group (CATG)</u></b></p> <p>The Chairman gave an update on the work of the Community Area Transport Group (CATG), noting the following projects which were put forward as recommendations to the Area Board, for projects to be funded through the CATG budget of £14,758 for 2012/13.</p> <ul style="list-style-type: none"> <li>• Stratford Road - provision of footway - £7K. Further clarification was required on the location for this and on the consultation arrangements with local residents.</li> <li>• Cherry Orchard Lane – footway improvements £700-800.</li> <li>• Devizes Road – uncontrolled pedestrian facility – c. £2K.</li> <li>• City Centre – dropped kerbs. Further work on this was being undertaken with the Wheelchair Users Group to identify locations.</li> </ul> <p><b><u>Decision</u></b>  <b>The Salisbury Area Board agreed to approve the above recommendations from the Community Area Transport Group</b></p> <p><i>(Note – As this allocation of funding had not been subject to notice of decision, the decision would come back to the next scheduled Area Board meeting to be ratified.)</i></p>
15	<p><b><u>Future Meeting Dates, Evaluation and Close</u></b></p> <p>The Chairman thanked everyone for attending and noted that there would be an Extraordinary meeting of the Salisbury Area Board in late July or early August,</p>

to allow the Area Board to formally consider and approve the plans for the Market Place which had been produced in consultation with the working group established for that purpose. **[Note – subsequent to the meeting, it was confirmed that this Extraordinary meeting would be held on Wednesday 1 August 2012, 7pm at Salisbury Methodist Church].**

The next scheduled meeting of the Salisbury Area Board would be held on Thursday 6 September 2012 at South Wilts Grammar School for Girls, Stratford Road, Salisbury SP1 3JJ.

# MINUTES

**Meeting:** EXTRAORDINARY SALISBURY AREA BOARD  
**Place:** Salisbury Methodist Church, St Edmund Church Street, SP1 1EF  
**Date:** 1 August 2012  
**Start Time:** 7.00 pm  
**Finish Time:** 8.55 pm

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Please direct any enquiries on these minutes to:

Penny Bell (Area Boards and Member Support Manager), Tel: 01249 706613 or (e-mail) [james.hazlewood@wiltshire.gov.uk](mailto:james.hazlewood@wiltshire.gov.uk)

Papers available on the Council's website at [www.wiltshire.gov.uk](http://www.wiltshire.gov.uk)

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## **In Attendance:**

### **Wiltshire Councillors**

Cllr Richard Clewer (Chairman), Cllr Bill Moss (Vice Chairman), Cllr John Brady, Cllr Christopher Cochrane, Cllr Brian Dalton, Cllr Mary Douglas and Cllr Ricky Rogers

Councillor Jane Scott, Leader of the Council

### **Wiltshire Council Officers**

Penny Bell, Democratic Services Officer  
Tom Bray, Southern Wiltshire Community Area Manager  
Marie Todd, Area Board and Member Support Manager

### **Town and Parish Councils**

Salisbury City Council – P V Paisey, Joe Rooney, Ian Broom, John English, J Lindley, B Chettleburgh, Cheryl Hill, Jo Broom, Reg Williams, Penny Brown, Derek Brown, John Collier  
Laverstock and Ford Parish Council – David Law, Derek Hogg

**Partners**

Our Salisbury – Salisbury City Community Area Partnership – John Polten, D Biggs  
St Edmunds Community Association – Mary Stephens  
Salisbury Journal – Elizabeth Kemble  
South Wilts Agenda 21 – M A Willmot

**Total in attendance: 102**

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<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
1	<p><u>Welcome and Introductions</u></p> <p>The Chairman, Councillor Richard Clewer, welcomed everyone to the meeting of the Salisbury Area Board and invited the members of the Board to introduce themselves.</p> <p>The Chairman also welcomed to the meeting the Leader of the Council, Councillor Jane Scott.</p>
2	<p><u>Apologies for Absence</u></p> <p>Apologies for absence had been received from:</p> <ul style="list-style-type: none"> <li>• Councillor Paul Sample</li> <li>• Stephanie Denovan, Service Director</li> <li>• Marianna Dodd, Community Area Manager</li> <li>• James Hazelwood, Senior Democratic Services Officer.</li> </ul>
3	<p><u>Declarations of Interest</u></p> <p>There were no declarations of interest.</p>
4	<p><u>Chairman's Updates</u></p> <p>There were no Chairman's updates.</p>
5	<p><u>Salisbury Market Place</u></p> <p>The Chairman introduced the item, the purpose of which was to present the revised plans for the redesign of the Salisbury Market Place.</p> <p>In October 2011, the Area Board had assumed responsibility for being the lead body for the redesign and redevelopment of the Salisbury Market Place. Following a period of consultation with the public, local businesses and market traders, and the formation of a Working Group, a revised draft plan of the Market Place was now being presented to the Area Board for consideration.</p> <p>Having considered the feedback from the consultation, the revised requirements had been incorporated into the draft plans:</p> <ul style="list-style-type: none"> <li>• Retain all the trees, replace some 'missing' trees and any that died in the future</li> <li>• Maintain two distinct spaces: "Market Square and Guildhall Square"</li> <li>• Do not move the War Memorial</li> </ul>

- Resurface the squares
- Retain the diagonal path
- Flexible use of the Market Square
- Stone clad the toilets and substation plinth
- Separate the proposed disabled persons toilet from the proposed refuse store
- Provide additional disabled car parking on street and by expanding New Canal Street parking.
- Reduce height of proposed lighting masts along The Avenue
- Add heritage art
- Drainage repairs and maintenance
- Maintenance of Squares.

The Chairman then provided more detailed information about specific proposals for the Market Place, as follows:

**Disabled parking proposals:**

- Delete 8 Blue Badge holder spaces from the 'Guildhall Square'
- Look to provide 23 spaces overall
- 7 spaces along Blue Boar Row
- 1 space on Silver Street
- 2 spaces on Minster Street
- Estimated 9 spaces on New Canal (in addition to 4 existing spaces - subject to technical analysis and appraisal)
- Review on street parking to investigate further disabled parking provision
- Put in place drop-kerbs and improve the surface leading to the Market Place.

**Surfacing proposals:**

It was proposed that granite setts would be used as the surfacing over the main areas of the Market Place.

- Larger setts would be used within main areas
- Smaller setts and resin bonded gravel around trees
- Darker mix to distinguish the Market Square & The Avenue
- Lighter mix to distinguish the Guildhall Square
- Excellent surface finish, specification and workmanship
- Diagonal path defined by pattern of setts
- Resources allocated and materials stockpiled to maintain Squares.

**Trees proposals:**

- All healthy trees to be retained
- Extra trees added, dead trees replaced

- Resin bonded gravel tree surrounds.

**General lighting proposals:**

- Lamp standards located around the perimeter of the main spaces
- Up-lighting from the ground would not be incorporated because of wear and tear
- Grid of electrical points for use by market traders and events
- Investigate provision of public Wi-Fi in the Squares.

**Seating proposals:**

- Double-sided seating
- Avenue facing Market Square
- Queen Street facing Guildhall Square.

**Disabled toilet proposals:**

- Located on The Avenue near the statue
- Stone clad small building
- Separated from refuse store
- Simple pitched roof added.

**Art proposals:**

- Historic replica stocks as a tourist attraction
- Heritage trail – plaques informing the public about historic events in the Market Place and from Salisbury’s past. In time to spread around the city – input into this would be sought
- Raised city map on substation plinth.

**Next steps**

The Chairman reported that, if approved, the Market Place designs would be forwarded to the Cabinet to agree funding and deliver the project. Some aspects, such as the heritage trail, would require further public consultation.

The Chairman opened up the floor for questions and comments on the proposals. The following summarises the main points that were raised:

**Parking/disabled parking**

- A petition had been signed by 1,600 last year requesting the disabled parking to be retained in the Market Square.
- Under parking legislation, disabled parking must be provided within a 50m radius of central services.
- Provision of disabled parking on the side of a busy road, as proposed on Blue Boar Row, was not ideal.

- The spaces needed to be large enough to allow ease of loading and unloading passengers, and it was requested that the number of proposed spaces be reduced to allow for this.
- Removing parking provision in the Market Square could have a negative effect on local businesses, particularly in the evenings when eateries could be affected.
- Proposals to create disabled parking bays on Blue Boar Row would affect the market traders who used this area to unload on market days.
- Two parking spaces for the rural coaches would be retained in the Market Square.
- Bicycle parking provision was yet to be determined. The Cycling Opportunities Group requested to be consulted on this.
- Queen Street was considered an underused resource that could be utilised for disabled parking and bicycle parking.
- Clarification would be sought on how Wiltshire Council intended to prevent abuse of the disabled parking bays.
- It was intended to relocate the motorcycle bays that were proposed to be removed from the Market Place and New Canal Street.

### **Surfacing**

- Larger granite setts would be used in the main areas, but they couldn't be too large or they would be likely to crack from impact and the cost to set them deeper was very high.
- Smaller setts would be used on the peripheral areas to allow for potential movement from the trees.
- The sample-surface of granite setts had not been laid to a satisfactory quality and it was requested that a sample of the proposed, larger setts should be laid.
- It was vitally important that the proposed setts were laid well due to the area being used for marches by the Armed Forces.
- Users of the Market Place, such as the Fair, had been fully consulted and electricity supplies underneath the surface of the Market Place would be provided.

### **Bins**

- The bins were currently located in various areas around the Market Square.
- It was proposed to create a new bin store in the Market Square next to the proposed disabled toilets.
- The Queen Street side of the Guildhall as a potential location for the bin store had been dismissed due to it being further away from the toilets and because it was under the main windows of the Guildhall which was not ideal.
- There were no plans for Wiltshire Council to cease its commercial refuse collection.

- The bin store could not be located underground due to the costs involved as it would need to have a concrete well, as well as hydraulics and metal works.

### **Trees**

- It was hoped to create a feeling a space as an integral part of the proposals for the Market Place.
- Trees would be retained and more added, but it was not intended to create a full line of trees in front of Debenhams as this would not give a clear line of sight and would make the square feel 'closed in'.
- One tree had been removed due to having honey fungus. The existing, healthy trees should not be affected by this.

### **Seating**

- The proposed positing of benches and seating was indicative and more consultation would be undertaken to finalise these plans.

### **Art**

- The proposal to create a heritage trail throughout the City was supported.
- It was suggested that the weight bridge on New Canal Street could be reintroduced as part of such a trail.
- It was also suggested that modern themes for the heritage trail should be incorporated, such as the Olympics.

The Chairman concluded the discussions and announced that it was hoped to have further information available at the September meeting of the Area Board.

There was still a lot of detail to be considered and it was imperative that further consultation and public notice were carried out in order to get the proposals right.

The Chairman asked for a show of hands of those who felt that the revised plans for the Market Place were reflective of the outcomes of the consultation. Approximately 29 people agreed, and approximately 14 people disagreed.

The Chairman also asked for a show of hands of those who felt that the Area Board should proceed with the revised designs for the Market Place. Approximately 42 people were in favour, and approximately 10 people were against.

### **Decision**

**The Area Board approved the revised plans for the redesign of the Salisbury Market Place, subject to:**

- i. **A review of the feasibility of disabled parking provision in Queen**

	<p><b>Street</b></p> <p><b>ii. Completion of a satisfactory sample of the granite setts</b></p> <p><b>iii. Consultation to be carried out on the detail of benches and the heritage trail and any other relevant areas.</b></p>
6	<p><u>Future Meeting Dates, Evaluation and Close</u></p> <p>The Chairman thanked everyone for attending and noted that the next meeting of the Salisbury Area Board would be held on Thursday 6 September 2012, 7pm at South Wilts Grammar School for Girls.</p>

## ***Information Items***

### **Closure of the A338 Broken Cross Bridge - update**

As you may be aware the bridge, which carries the A338 across the Salisbury – Waterloo railway line is to be replaced during this autumn and winter.

These works are promoted by Network Rail and we are informed that this is one of some sixty similar replacements made necessary to accommodate modern shipping containers.

In order to replace the road bridge, on the original abutments it is necessary to close the A338 from late October 2012 until mid February 2013. The extent at the closures will be from the junction of the A338 with Ford road near to St Thomas's roundabout in the south; from the junction of A338 and Hurdcott in the north; from the junction of Malthouse Lane and Ford Lane, in Ford for the south west and west of the business in Malthouse Lane to the east.

This will mean that travel between Winterbourne and St Thomas's roundabout is not possible. The local diversion route for the villages of Hurdcott and Winterbourne for destinations normally accessed by the A338 will be to the roundabout to turn left on the Portway and to join A345 at Beehive Roundabout.

During a road closure it is normal practice to maintain access for residents who fall within the closure area. Residents who live within the closure area described will receive a letter in late September offering passes. These passes may be displayed in the windscreen of the vehicle to which they relate. Network Rail will provide "gatemen" to permit these vehicles in and out of the closed area.

Arrangements of a similar nature are being made with bus and school bus operatives. It is important that no traffic other than the blue-light services are informed and aware and will accommodate this into their systems of despatch. Clearly we are working with Network Rail to keep this time to a minimum and regular updates will appear in the Parish Magazine.

The A338 normally serves as a route for vehicles from the A30, which are too high to pass under the railway bridge at St Thomas's. These vehicles will be diverted from the A30 at Stockbridge and advised to remain on the A303 at Andover.

In diverting the normal A338 traffic convoy from Winterbourne to Portway it is anticipated that London Road into Salisbury will see a reduction in traffic. Correspondingly traffic on the A345 Castle Road will increase. In order to assist in reducing this increase diversion advisory signs will be placed at Parkhouse junction, near Cholderton, on both the A338 and A303 advising drivers to use the A303 west to the A360 to avoid delays. This situation will be monitored and we are in close touch with the Highways Agency. We may call upon the Highways Agency to utilize mobile illuminated message signs to further encourage drivers to use the A360 to spread the burden. There will be a short phase of works of approx' three weeks towards the end of the contract, when it will not be possible to maintain local access through Ford village to the A338. During this period all vehicles have to use the appropriate signed diversion route.

Network Rail and their partners Carilion are in no doubt whatsoever about the inconvenience that their works are causing. Wiltshire Council officers are in close contact and this will remain the case throughout the project. This work is very important to the rail network and it

## ***Information Items***

is part of a continuing programme to move more freight to and from Britain's key docks by rail, rather than road. There is nothing frivolous or unnecessary in this work.



## Information Items

<b>Subject:</b>	<b>Police and Crime Commissioners</b>
<b>Officer Contact Details:</b>	Claire Woods, Communications Officer at Wiltshire Police - email: <a href="mailto:claire.woods@wiltshire.pnn.police.uk">claire.woods@wiltshire.pnn.police.uk</a>
<b>Further details available:</b>	You can read more about Police and Crime Commissioner on these websites:  Wiltshire Police Authority PCC section – <a href="http://www.wiltshire-pa.gov.uk/pcc">www.wiltshire-pa.gov.uk/pcc</a> Home Office - <a href="http://www.homeoffice.gov.uk">www.homeoffice.gov.uk</a> Association of Police and Crime Commissioners – <a href="http://www.apccs.police.uk">www.apccs.police.uk</a>

### Summary of announcement

#### Introduction

The first ever Police and Crime Commissioner for the Wiltshire Police area will be elected by residents on Thursday 15 November 2012. The commissioner will be responsible for overseeing the Force on behalf of residents, replacing Wiltshire Police Authority (WPA).

Police and Crime Commissioners are being introduced in an effort to increase the public accountability of the police service. The Police Reform and Social Responsibility Act 2011 sets out how this will be achieved through the introduction of Police and Crime Commissioners in each force area of England and Wales.

#### Roles and responsibilities

The role of the Police and Crime Commissioner is to be the voice of the people and hold the police to account. This includes:

- Securing efficient and effective policing for Wiltshire and Swindon
- Setting a Police and Crime Plan
- Setting the budget and precept for policing
- Hiring and firing the Chief Constable
- Holding the Chief Constable to account
- Engaging with the public
- Commissioning community safety and criminal justice work with partners

#### Chief Constable remains responsible for operational matters

The Chief Constable will remain responsible for the direction and control of the police force and day-to-day operational matters. This includes:

- Discretion to investigate or ask for an investigation into crimes and individuals
- Decisions to balance competing operational needs under the framework of priorities and aims set by the PCC
- Operational decisions to reallocate resources to meet immediate demand
- Deciding on officers' specific duties and responsibilities to meet the aims set by the PCC

#### Transition from Wiltshire Police Authority to a Police and Crime Commissioner

Wiltshire Police and Wiltshire Police Authority are working to ensure the transition from a police authority to a Police and Crime Commissioners is as smooth as possible. This is being led by an internal Joint Strategic Board.

Wiltshire Police Authority and Wiltshire Police are making a number of changes to test procedures in readiness for when the Police and Crime Commissioner takes office. This includes briefing the WPA Chairman who will then account to a full authority meeting as would the Police and Crime Commissioner to the Police and Crime Panel.

## ***Information Items***

### **Police and Crime Commissioner scrutiny**

The Wiltshire Police and Crime Commissioner will be scrutinised by a Police and Crime Panel made up of Wiltshire Council and Swindon Borough Council councillors, plus two independent members. The two councils are responsible for setting up and maintaining the panel. At the time of writing the panel was acting in a shadow capacity, with the appointment for two independent members imminent.

### **Working with partners**

As well as a core policing role, Police and Crime Commissioners will have a remit to cut crime. They will have commissioning powers and funding to enable them to do this. From 2013-14 they will be able to commission work from any organisation they consider supports their community safety priorities.

Police and Crime Commissioners will work with a wide range of partners, from community safety and youth justice to health, safeguarding and civil contingencies. A Partnership Board for Wiltshire and Swindon has been established in anticipation of this role. Police and Crime Commissioners will also work with other Police and Crime Commissioners on cross border and national issues.

## Information Items

<b>Subject:</b>	<b>Wiltshire and Swindon State of the Environment report 2012</b>
<b>Officer Contact Details:</b>	Jenny Hawley, Environmental Intelligence Officer at Wiltshire Wildlife Trust - tel: 01380 736 084 and email: <a href="mailto:jennyh@wiltshirewildlife.org">jennyh@wiltshirewildlife.org</a>
<b>Weblink:</b>	Wiltshire Intelligence Network Environment section: <a href="http://www.intelligencenetwork.org.uk/environment">www.intelligencenetwork.org.uk/environment</a>
<b>Further details available:</b>	Full report available online or in hard copy and more detailed data on the Wiltshire Intelligence Network.

### Summary of announcement:

The State of the Environment report is the first of its kind for Wiltshire and Swindon, published in May 2012 and funded by NHS Wiltshire and Wiltshire Council. It provides a strategic assessment of Wiltshire's environment and forms the basis of the JSA environment section.

The report gives an overview of facts and figures relating to a wide range of issues, including land use, wildlife, climate change, waste, air quality, water resources and the historic environment. It highlights key themes and trends over time and in relation to the South West and the UK as a whole.

More detailed data is available in a new environment section of the Wiltshire Intelligence Network. This website gives easy access to up-to-date environmental information and online links to a wide range of sources.

The report and website provide an environmental evidence base to inform policy and decision-making by local authorities and others, and will help to inform the development of the new Wiltshire and Swindon Local Nature Partnership (a separate briefing on this will be available from August onwards).

Detailed information about the state of the environment in each Community Area can be extracted from these resources. For example, maps are available on the website of environmental designations (such as protected wildlife sites) and agri-environment schemes in each Community Area.

Any questions, comments or requests for further information can be addressed to Jenny Hawley (contact details above).

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## Information Items

<b>Subject:</b>	<b>Street Lighting Savings</b>
<b>Officer Contact Details:</b>	<b>Peter Binley</b> - Head of Service Highway Asset Management and Commissioning Tel: 01225 713412
<b>Weblink:</b>	<a href="http://cms.wiltshire.gov.uk/ieDecisionDetails.aspx?ID=633">http://cms.wiltshire.gov.uk/ieDecisionDetails.aspx?ID=633</a>
<b>Further details available:</b>	See link above

### Summary of announcement:

The Council is seeking views on the proposals to save money and reduce its carbon footprint by reducing energy usage on street lighting.

The initial consultations is on the proposal to convert about half of the Council's street lighting to operate for part of the night, dim suitable lights when the streets are less busy, and remove lighting no longer required.

Subject to the outcome of this consultation and consideration of the by the Council's Cabinet, the scheme will be worked up in more detail. Further consultations will then be held with the relevant Town and Parish Councils on the individual lights to be changed.

The Council are currently seeking views on these changes to street lighting to reduce energy usage and costs.

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## **CONSULTATION ON STREET LIGHTING SAVING ENERGY MONEY AND CARBON**

### Background

Wiltshire Council has over 40,000 streetlights. Most of these are on all night whether they are needed or not.

The Council needs to save money and reduce its carbon footprint by reducing energy usage. Rising energy costs, carbon tax and budget restraints make it necessary to change the way we light our streets.

### The Proposal

It is proposed to convert about half of the street lights to operate for part of the night. Generally they will be off between midnight and 5.30 am.

Lights at junctions, pedestrian crossings and where required for safety will remain on all night.

Where suitable the lighting levels on some street lights will be adjusted to be dimmer when traffic flows and pedestrian movements are reduced.

Lighting where there are CCTV systems, in town centres, and in areas where crime is a problem will remain on.

A few lights will be turned off permanently where they are no longer required.

The operation of the scheme will be monitored and changes will be made as necessary in the event of problems.

### Why the changes are needed

The Council's energy budget for street lighting is over £1.2 million, and energy costs will increase in the future, especially with the introduction of the carbon tax. Budgets are constrained and it is necessary for Council's to reduce expenditure.

Street lighting accounts for 12% of the Council's carbon footprint. The Council has a target to reduce its carbon footprint by 20% by 2013/14 and an aspiration to achieve a 50% reduction by 2020.

Over 1,300 street lights have already been converted to part night lighting following the recent Area Board community based projects, and the Council has already converted its illuminated bollards to low energy units.

Other Councils have successfully implemented similar schemes without adverse impacts, and are making large savings.

## **CONSULTATION ON STREET LIGHTING SAVING ENERGY MONEY AND CARBON**

### Consultations

The Council is seeking views on the proposals to save money and reduce its carbon footprint by reducing energy usage on street lighting.

The initial consultations is on the proposal to convert about half of the Council's street lighting to operate for part of the night, dim suitable lights when the streets are less busy, and remove lighting no longer required.

Subject to the outcome of this consultation and consideration of the by the Council's Cabinet, the scheme will be worked up in more detail. Further consultations will then be held with the relevant Town and Parish Councils on the individual lights to be changed.

If you have any comments on the proposals at this stage please go to the Council's consultations page at:

<http://www.wiltshire.gov.uk/council/consultations.htm>

Or e-mail them to:

[streetlighting@wiltshire.gov.uk](mailto:streetlighting@wiltshire.gov.uk)

Or write to:-

Street Lighting Consultation  
Wiltshire Council  
County Hall  
Trowbridge  
Wiltshire  
BA14 8JD

All comments should be made by 30 September 2012

We look forward to receiving your comments.



## FREQUENTLY ASKED QUESTIONS

### 1. **When will lighting be turned off?**

Selected lighting units will be turned off from about midnight until 5.30 am. They will come back on at about 5.30 am if it is still dark. The times of operation may vary by about 15 minutes depending on the type of switching used. From dusk until midnight and on dark mornings after 5.30 am they will operate as usual. This is when our streets are busiest.

### 2. **What does dimming lights mean?**

Some of the more modern lighting units can have their power levels adjusted so that lighting levels can be reduced when traffic flows are low or at off peak times. They can be turned up to full power when needed. The dimming saves energy.

### 3. **Which lights will be converted to operate for part of the night?**

An assessment will be undertaken of every area where the changes are proposed. Where necessary some lights will be left on all night.

The lights to be left on will generally be:-

- Main traffic routes with substantial pedestrian movements, or potential conflict areas such as junctions and roundabouts.
- Areas with above average night time pedestrian activity such as town centres or near 24 hour or early morning facilities.
- Areas with 24 hour operational emergency services sites such as hospitals and fire stations.
- Street lights near uncontrolled pedestrian crossings (zebra crossings or informal crossings) and within subways, stairways and ramps, enclosed footpaths and alleyways.
- Street lights close to potential hazards on the highway (such as roundabouts, central carriageway islands, build-outs and speed-humps).

### 4. **Which lights will be turned out permanently?**

A few lights which were installed many years ago are no longer required. Modern standards would not require lighting to be provided at these locations. These are generally in rural areas or in other locations where there are no houses fronting onto the roads, or where lighting levels exceed current standards.

**5. Why cannot all lights be dimmed instead of turned off?**

To dim a street light both the lamp in the lantern and the electronic gear that controls it needs to be capable of dimming. The majority of street lighting equipment is of an older generation and cannot be dimmed. The upgrading of large numbers of street lights is prohibitively expensive. Also dimmed lighting continues to consume energy and does not maximize energy savings.

**6. Could one in three lights be turned off permanently instead?**

The intention of the scheme is to develop a safe and sustainable method of reducing energy consumption. Turning off lights permanently would result in uneven lighting levels for all road users during the hours of darkness. It is considered that turning lights off for part of the night would have less adverse impact on the public and road users.

**7. Could the lighting have new technology such as motion sensing?**

Motion-sensing switches, such as those which operate security lights, have been considered, but most of the street lighting in use today requires a warm-up period of several minutes to reach full output and is not suitable for this type of switching. There are also concerns about potential uneven lighting for drivers and disturbance for residents.

**8. Could solar powered lighting be used instead?**

At present there are issues with the use of solar power for public street lighting. The cost of conversion, battery life and the number of panels required mean that costs are much higher than conventional units. In the future the technology may develop and it could become viable.

**9. Could LED lighting units be used instead?**

Converting all the existing lights to LED (Light Emitting Diode) lighting would be much more expensive, but on new developments and new lighting installations this type of lighting will be used where appropriate and cost effective.

**10. Can the Council legally turn off street lights?**

Yes. There is no statutory requirement on local authorities in the UK to provide street lighting. The Highways Act empowers local authorities to light roads but does not place a duty to do so. However, the Council does have a duty to ensure that lighting units are kept in safe condition.

**11. What about road safety?**

The lights at major junctions, roundabouts, pedestrian crossings and obstructions in the road will be kept on. These are the areas which would benefit most from being lit. All street lighting will be on at peak travel periods during the hours of darkness as at present. The accident data will continue to be monitored regularly, and if problem sites are identified changes to the lighting regimes will be made.

**12. What about crime?**

The lighting in town centres and any identified high crime areas will remain on. Where there is CCTV the lighting will also remain on as necessary. Wiltshire is a safe county, but it is appreciated that there is a fear of crime, and there are concerns that reducing street lighting could increase anti-social behaviour and vandalism at night. The situation will be monitored and where necessary changes will be made so that the lighting remains on at key sites where justified.

**13. What about cars parked on the street at night?**

The lights in residential areas where cars are likely to be parked over night are only likely to be turned off between midnight and 5.30 am when traffic flows are low. If you do park your vehicle over night on the road you should be aware of the Highway Code requirements, especially regarding not parking at night facing against the direction of traffic and displaying parking lights on roads with a speed limit greater than 30 mph. Please refer to the Highway Code for details.

**14. Will 30 mph speed limits be affected if lights are switched off?**

No. A 30 mph speed limit automatically applies to any road containing a system of street lights placed not more than 200 yards apart, unless signposted with a different speed limit. There is no current law stating that these lights have to be switched on all night to be applicable. Therefore, motorists should be aware that the usual 30 mph speed limits will apply.

**15. Will there be a reduction in my Council tax?**

No. The Council needs to reduce its spending and the money saved by the changes will help keep Council Tax down. Reducing expenditure on street lighting was an area identified for savings during the consultations on the Council's budget.

**16. Will my insurance premium go up?**

Councils do not have a statutory requirement to provide public lighting. All street lighting is in place to light areas of the highway as a duty of care to road users. Lighting is not provided to protect private properties. Street lighting within the vicinity of your property is not usually an element that insurance companies take into account when developing home insurance or property policies.

**17. If I become a victim of crime or have an accident can I claim against the Council?**

There is no statutory requirement for local authorities in the UK to provide public lighting and you are unlikely to be able to claim as a result of the proposed changes to the street lighting. If crime or safety does become an issue changes will be made to the lighting in that area as necessary.

**18. What are other Councils doing?**

Many other authorities have introduced similar part night lighting schemes successfully, without adverse effects and have made significant savings. The proposed changes in Wiltshire are not as large as those some authorities have made, which have turned off lighting permanently. With rising energy costs and reduced budgets these types of changes to street lighting are becoming more common.

**19. What savings will this make?**

It is anticipated that savings of over £300,000 could be made annually at current energy prices. Even with moderate energy cost increases of 3% annually the proposals would be expected to save over £12 million over 25 years.

**20. Would Town and Parish councils be able to pay to keep all the lighting on all night?**

Each case would be considered on its merits, but keeping the lights on would not help the Council meet its carbon reduction target, and will become increasingly expensive for the Councils in the future.

**21. Can changes be made to the scheme after it is implemented?**

Yes. The Council will be introducing a central control system so that the majority of the county's street lights can be controlled remotely. This will allow alterations to the lighting to be made in response to circumstances.

**22. Why haven't the Council written to every resident?**

It would cost a significant amount of money to write to every individual household in the county. Instead the Council is consulting with the Area Boards and Town and Parish Councils. However, individuals are welcome to comment on the proposals.

**23. What consultation is taking place?**

The Area Boards and organisations including the police and emergency services are being invited to comment on the proposals. Town and Parish Councils will be invited to comment. Members of the public and other organisations are welcome to submit comments which will be taken into account before reaching a decision about implementation.

**24. How will any comments be taken into account?**

The comments and views received will be reviewed and reported to the Cabinet before a decision is made regarding the proposals. The response to the consultations will be taken into account before deciding how to proceed.

**25. Will there be further consultations on the details of the proposals?**

Subject to outcome of the consultations and consideration by the Council's Cabinet, the scheme will be developed in detail. These will then be the subject of further consultations with the relevant Town and Parish councils.

**26. When will it be implemented?**

Subject to the consultations, and consideration by the Council's Cabinet, it is anticipated that the changes will start to be introduced in 2013 when the necessary alterations to the equipment will be made.

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## Information Items

<b>Subject:</b>	<b>Wiltshire and Swindon Local Nature Partnership (LNP)</b>
<b>Officer Contact Details:</b>	Zoe Pittaway, Wiltshire & Swindon LNP Coordinator, hosted at Wiltshire Wildlife Trust, Tel: 01380 725670 extension 279, Email: <a href="mailto:zoep@wiltshirewildlife.org">zoep@wiltshirewildlife.org</a>
<b>Weblink:</b>	LNP website currently under development
<b>Further details available:</b>	<b>Further details on LNPs can be found on Defra's website:</b> <a href="http://www.defra.gov.uk/environment/natural/whitepaper/local-nature-partnerships/">http://www.defra.gov.uk/environment/natural/whitepaper/local-nature-partnerships/</a>

### Summary of announcement:

Over the last 6 months the Local Nature Partnership (LNP) has been developing across Wiltshire and Swindon. LNPs were introduced by Government in June 2011 as a new mechanism to help improve the health of our local environment. Ultimately LNPs will aim to raise the profile of the natural environment and enhance partnership working, in particular supporting the environment sector to engage more effectively with the business, community and health sectors.

All developing LNPs across the Country were asked to submit an application to Defra by 6<sup>th</sup> June 2012 outlining how the new partnership would function and what the LNP would aim to achieve. The Wiltshire & Swindon LNP engaged with a wide diversity of stakeholders from a range of sectors via workshops, meetings and talks. All of the feedback and comments that we received were incorporated in to the development of the LNP to ensure we built a useful and dynamic partnership.

Over the last two months we have been waiting to hear if our application for LNP status has been successful and I am now pleased to announce that the Wiltshire & Swindon LNP has officially been recognised by the Secretary of State. The Wiltshire & Swindon LNP Board will be meeting for the first time in September 2012.

Please find attached a short information sheet outlining what an LNP is, why the partnership will be important and how the LNP will function. Most importantly we hope you will be keen to respond to the key questions that we have included in the information sheet.

We will continue to keep you updated on the progress of the LNP and look forward to hearing from you soon.

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# WILTSHIRE & SWINDON LOCAL NATURE PARTNERSHIP

## Information sheet for Community Area Boards

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*A Steering Group formed in January 2012 with representation from Wiltshire Council, Swindon Borough Council, Wiltshire Wildlife Trust and the AONBs to guide the development of a Local Nature Partnership (LNP) in Wiltshire & Swindon. As of July 2012 the Wiltshire & Swindon LNP has been officially recognised as a LNP by Government.*

*This information sheet provides a brief update on the progress that has been made and invites contributions from interested parties in relation to the strategic direction and future work of the LNP.*

### What is a Local Nature Partnership?

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- LNPs have been introduced by **Government** as a new mechanism for people and organisations to **work together** to **protect and restore our local environment** more effectively.
- LNPs will drive **positive change** for the **environment** in the **local area**, taking a **strategic approach** to manage the environment for the benefit of **nature, people and the economy**.
- Importantly LNPs will encourage a **wide range** of **partners** to **work together** from many different sectors, helping to **secure new funding** to **support joint projects** and initiatives.

### Why is the LNP important?

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*The environment is often undervalued in today's economy, without a healthy environment we would not be able to function in our customary manner. The 'State of the Environment Report 2012 for Wiltshire and Swindon' presents worrying evidence of the decline in our local environment over recent decades and the unsustainable impact of our lifestyles. Here are just a few reasons why we need to act:*

- There are many essential **ecosystem services** we all rely on such as: clean air and water, pollination services, flood protection and raw materials that regulate and maintain our planet. We need to understand the impact of human activity on these **ecosystem services** to ensure we not exploit them irreversibly.
- There is growing recognition that the environment is essential to our economy and social well-being, attractive environments encourage business investment and tourism.
- A healthy environment provides the underlying basis for healthier lifestyles; the local environment provides neighbourhoods with character and their own identity.

### How will the Wiltshire & Swindon Local Nature Partnership function?

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*The aim of the LNP is to ensure that it adds value to on-going work and creates opportunities for better partnership working in the future. A new governance arrangement has been developed and the following structure has been proposed:*

#### **LNP wider partnership:**

The **wider partnership** will comprise of a diversity of organisations, charities, businesses and individuals with an interest in securing a healthy local environment in Wiltshire & Swindon. An **annual forum** will be organised, providing the opportunity for partners to come together and discuss the priorities and actions of the LNP and wider environment. A **LNP website** will also be launched and provide a means for people to be updated on the progress of the LNP.

## LNP Working Groups:

**Working Groups** will be formed to assist with delivery of new projects and initiatives, the LNP will be keen to promote and support new working relationships especially between partners across the business, tourism, public health, community and environment sectors.

## LNP Coordinator

An **LNP Coordinator** will be in place as a main point of contact and also to support the working groups and organise the annual forum. They will also be responsible for maintaining the website and assisting with securing funds for joint projects.

## LNP Board

An **LNP Board** has been recruited and will provide a strong **strategic steer** for the LNP with **senior leaders** supporting the Board from a **range of sectors**. The Board will develop a long term Strategic Plan for the wider environment and seek new funding opportunities to support the objectives set out in the Strategic Plan.

Importantly the **LNP Board** will provide the opportunity for a diverse group of stakeholders to contribute towards **local decision making** relating to the natural environment, working closely with the local authorities, **Local Enterprise Partnership (LEPs)** and the newly forming **Health & Wellbeing Boards**.

## HOW can Community Area Boards get involved?

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***We are at a very early stage of developing the partnership and there are many important environmental issues that the LNP needs to address. The LNP is being created to improve partnership working and would welcome the views and comments from local communities.***

It is vital that community and voluntary groups are aware of the developing LNP and understand this new mechanism that will provide contacts, information, advice and support to help communities develop ideas/projects that support the local environment. We have outlined 6 key questions below that are based on the main objectives of the LNPs- please contact us with any comments as we welcome your feedback:

- **How should the LNP Partnership engage with groups/organisations outside of the environment sector?** *Such as local communities?*
- **How could the LNP support local communities more effectively?** *Providing support to develop sustainable neighbourhood plans, supporting local Green infrastructure developments?*
- **How should the LNP ensure that economic growth also supports the environment?** *Work with the Local Enterprise Partnership and local businesses to make them more aware of their impact on the environment, encouraging joint ventures?*
- **How should the LNP ensure future developments are environmentally sustainable?** *The LNP Board will give the environment a strategic voice, working closely with local authorities aiming to ensure developments incorporate environmentally sound outcomes*
- **How will the LNP encourage healthier living and promote high levels of well-being?** *E.g: The LNP will work with the health sector to raise awareness of the health benefits of actively engaging with the environment*
- **What evidence will the LNP rely on to make key decisions about the environment?** *How do we ensure the decisions we are taking on based on reliable and representative data for the local environment?*

If you would like to be kept updated on the progress of the LNP or if you have any questions/ideas for partnership working please contact:

Zoe Pittaway, Wiltshire & Swindon LNP Coordinator,  
[ZoeP@wiltshirewildlife.org](mailto:ZoeP@wiltshirewildlife.org) or 07584 528639

## Information Items

<b>Subject:</b>	<b>Barrier Busting Proposals</b>
<b>Officer Contact Details:</b>	David Bowater Programme Lead (Communities) <a href="mailto:David.Bowater@wiltshire.gov.uk">David.Bowater@wiltshire.gov.uk</a> Tel: 01225 713978
<b>Weblink:</b>	<a href="http://barrierbusting.communities.gov.uk/">http://barrierbusting.communities.gov.uk/</a>
<b>Further details available:</b>	<a href="http://barrierbusting.communities.gov.uk/">http://barrierbusting.communities.gov.uk/</a>

### Summary of announcement:

#### Barrier Busting Proposals

Many people have great ideas about how they could make their neighbourhood a better place to live.

Volunteers, community groups and social enterprises of many kinds would like to play a bigger role in local life. But sometimes barriers get in the way. Red tape, rules and regulations stop people putting good ideas into action. Not only is this frustrating – it means that local people miss out.

The Government have a 'Barrier Busting Team' to help with this problem.

New rules have been put in place for the way in which 'Barrier Busting' proposals can be submitted to government by local authorities, under the Sustainable Communities Act.

The rules retain the requirement that Wiltshire Council consults its communities and reaches agreement on proposals before submitting them.

The new rules mean, however, that the Local Government Association (LGA) can ask the Secretary of State to look again at proposals submitted by local authorities that have been turned down.

Examples of previous proposals submitted can be found on the government's Barrier Busting Portal:

<http://barrierbusting.communities.gov.uk/>

Anyone can use the portal to submit proposals directly. However, asking Wiltshire Council to submit a proposal means that the LGA can choose to appeal the decision if they are unhappy with the result.

If you have a suggestion for a barrier busting proposal that you think Wiltshire Council should submit, please say why and email these to: [David.Bowater@Wiltshire.gov.uk](mailto:David.Bowater@Wiltshire.gov.uk)

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## Information Items

### Minerals Sites in Wiltshire and Swindon

Wiltshire Council and Swindon Borough Council jointly submitted the Proposed Submission draft Aggregate Minerals Site Allocations Local Plan (the Site Allocations Plan) (formerly Development Plan Document (DPD))<sup>1</sup> to the Secretary of State for Communities and Local Government on 20 July 2012 along with supporting evidence reports and proposed minor modifications to the Plan stemming from the final, pre-submission round of consultation held earlier this year.

The Site Allocations Plan sets out a series of proposals for locating 7 new sand and gravel quarries within the plan area<sup>2</sup> to meet the councils' locally derived forecast provision requirements of 1.2 million tonnes per annum through the plan period up to 2026. Details of these sites are presented below.

Proposed minerals site name/location	Size of site hectares (ha)	Estimated resource yield	Current land use	Community Area
Cox's Farm	106.1	2,400,000	Agricultural	Royal Wootton Bassett and Cricklade
Blackburr Farm	49.7	812,000	Agricultural	
North Farm	75.6	300,000	Agricultural	
Land east of Calcutt	172.6	2,200,000	Agricultural	
Land at Cotswold Community	38.56	2,760,000	Agricultural/ former educational and residential facility	Malmesbury
Land near Compton Bassett	23.4	450,000	Agricultural	Calne
Extensions to Brickworth Quarry	25.2	1,948,000	Agricultural/ Woodland	South Wiltshire

The Site Allocations Plan has been developed with a restoration led approach at its heart (seeking biodiversity and amenity enhancements **not** the landfilling of putrescible waste), advocating upfront consideration of suitable after uses for the minerals sites in the document.

Copies of all submission documents including copies of representations made and other supporting documents which, in the opinion of the councils, are relevant to the preparation of the Site Allocations Plan are available to view on the councils' website at <http://www.wiltshire.gov.uk/planninganddevelopment/planningpolicy/mineralsandwastepolicy/aggregatemineralssiteallocations.htm> and on the councils' dedicated online consultation portal: <http://consult.wiltshire.gov.uk/portal>.

For those without access to a computer, hard copies of the documents can be viewed in the Council's offices in Chippenham (Monkton Park), Devizes (Browfort), Salisbury (Milford Street) and Trowbridge (County Hall and Bradley Road) and Swindon Borough Council (Wat Tyler House) as well as all local libraries.

<sup>1</sup> For minerals and waste matters, Wiltshire Council prepares its policy framework jointly with Swindon Borough Council.

<sup>2</sup> For minerals planning, the plan area delineates the boundary of Wiltshire and Swindon, excluding the New Forest.

## ***Information Items***

Please note, due to office closures, documents will only be available at Browfort until 30<sup>th</sup> September 2012 and at Bradley Road until the 30<sup>th</sup> November 2012.

The Site Allocations Plan is now being subjected to an independent examination, conducted by the Planning Inspectorate to determine if the Plan can be considered sound. This is a continuous process running from the date of submission through to the receipt of the appointed Planning Inspector's Report.

Part of this process will involve hearing sessions where those invited to attend will have the opportunity to respond to matters raised by the appointed Planning Inspector. These hearing sessions are provisionally scheduled to commence on 23 October 2012. Once confirmed, all details relating to the examination process will be advertised and made available online. In addition, information will be sent directly to all those who made representations at the last stage in the plan preparation process informing them as to how they can get involved in the examination process.

**Officer Contacts:** Minerals and Waste Policy Team on 01225 713429  
Email [mineralsandwastepolicy@wiltshire.gov.uk](mailto:mineralsandwastepolicy@wiltshire.gov.uk)

**Weblink:**

<http://www.wiltshire.gov.uk/planninganddevelopment/planningpolicy/mineralsandwastepolicy/aggregatemineralssiteallocations.htm>

**Further details:**

<http://consult.wiltshire.gov.uk/portal>

**Crime and Community Safety Briefing Paper  
Salisbury Community Area Board  
6<sup>th</sup> September 2012**



**1. Neighbourhood Policing**

**Team Sgt:** PS Richard Goodman

**City Centre Team**

Beat Manager – PC Ian Pedliham

PCSO – Jennifer Cradock

PCSO – Emma Fisher

**Friary & Southampton Rd**

Beat Manager – PC Mike Parrott

PCSO – Matthew Smith

**Team Sgt:** PS Jenny Bailey-Hobbs

**Castle Rd & Bishopdown**

Beat Manager – PC Samantha Dutton  
PCSO Nicola Clark

**Bemerton Heath**

Beat Manager – PC Simon Davies  
PCSO – Oliver Royston  
PCSO – Gemma McIndoe

**St Paul's & Churchfields**

Beat Manager – PC Dave Ballard  
PCSO – Stephanie Biggs  
PCSO – Hannah Milburn

**Harnham**

Beat Manager – PC Fritz Macaulay  
PCSO – Simon Ward

**2. NPTs - Current Priorities & Consultation Opportunities:**

Up-to-date details about Neighbourhood Policing Teams including team membership, current priorities and forthcoming community consultation events can be found on our Wiltshire Police Website.

□ Visit the new and improved website at: [www.wiltshire.police.uk](http://www.wiltshire.police.uk)

**3. Performance and Other Local Issues**

Overall we see a fairly stable picture crime wise when compared to this time last year. This is encouraging and compares well with other Wiltshire towns that are seeing some increases. Last week saw a significant but very localised spike of theft and burglary offences in Laverstock numbering about a dozen offences over a couple of days. Your neighbourhood team, with support from other officers, launched a plain clothes operation which led to the arrest of four individuals in the act. They currently remain on conditional bail and our priority crime team will assist us in considering other possible linked offences. In the coming weeks we will continue to focus on these kind of offences and disrupt other linked people in the group that are thought to be offending elsewhere in Salisbury.



**CRIME & DETECTIONS (Aug 2011 – Jul 2012) compared to previous year**

<b>ES Salisbury</b>	<b>Crime</b>				<b>Detections</b>	
	August 2010 - July 2011	August 2011 - July 2012	Volume Change	% Change	August 2010 - July 2011	August 2011 - July 2012
Victim Based Crime	2892	2919	27	1%	24%	27%
Domestic Burglary	114	102	-12	-11%	23%	18%
Non Domestic Burglary	239	247	8	3%	6%	10%
Vehicle Crime	275	284	9	3%	5%	5%
Criminal Damage & Arson	657	660	3	0%	15%	22%
Violence Against The Person	520	489	-31	-6%	51%	50%
ASB Incidents (Year to Date)	978	829	-149	-15%		
<p>Wiltshire Police are compared against a group of 8 most similar forces. Wiltshire Police have performed in line with peers and better than average for Violence Against the Person in the previous 12 month period (July 2011 - June 2012)</p> <p><small>* Detections include both Sanction Detections and Local Resolution</small></p>						

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**Andrew Noble**  
**Inspector**  
**Salisbury & Southern Wiltshire Community Areas**

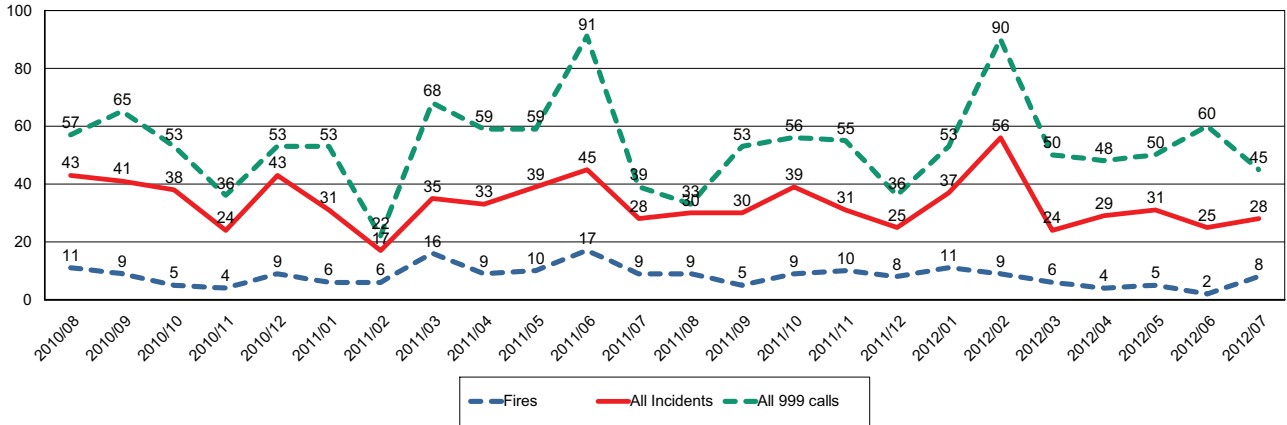
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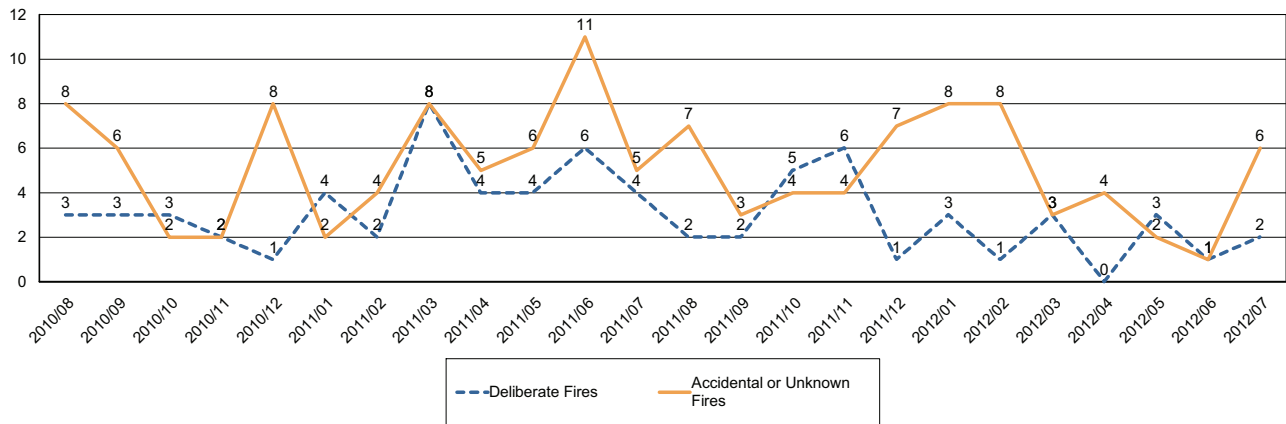
## Report for Salisbury Area Board

The following is an update of Fire and Rescue Service activity up to and including July. It has been prepared using the latest information and is subject to change.

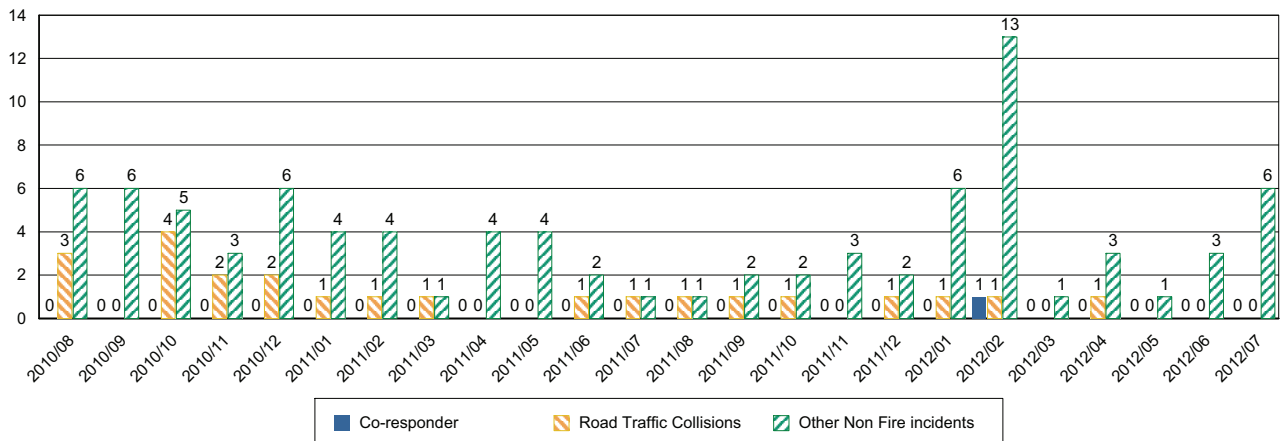
### Incidents and Calls



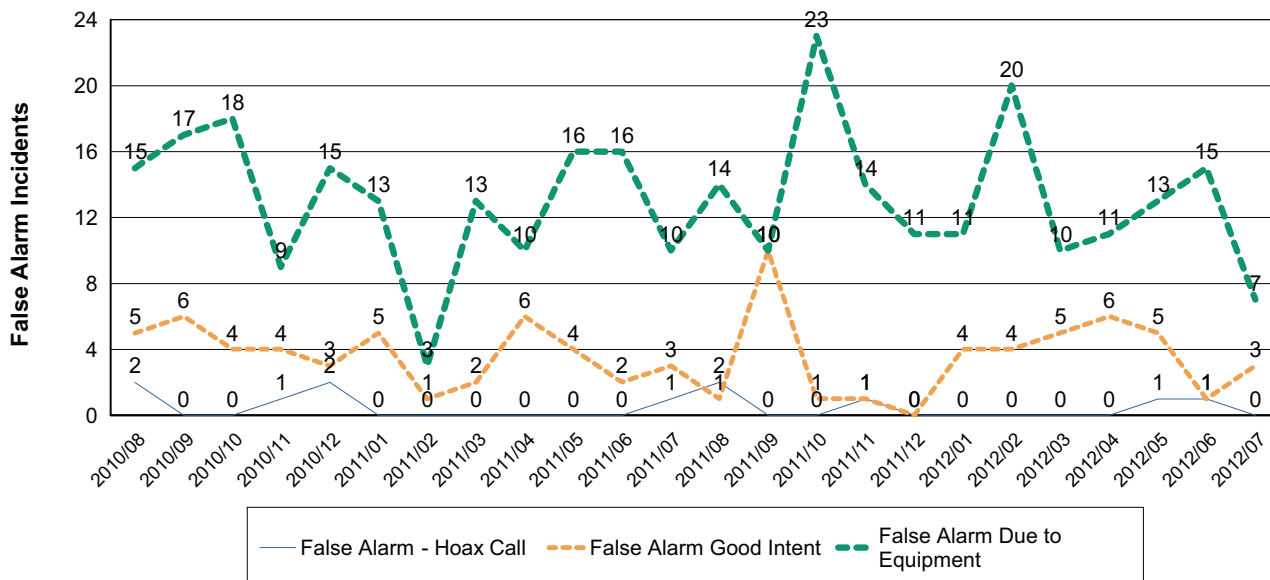
### Fires by Cause



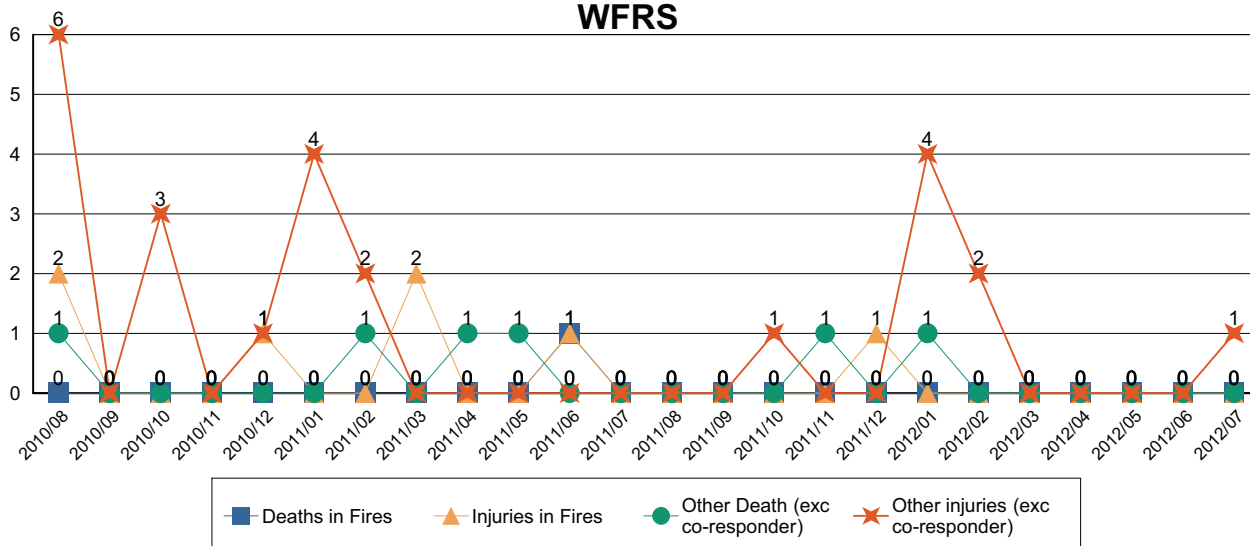
### Non-Fire incidents attended by WFRS



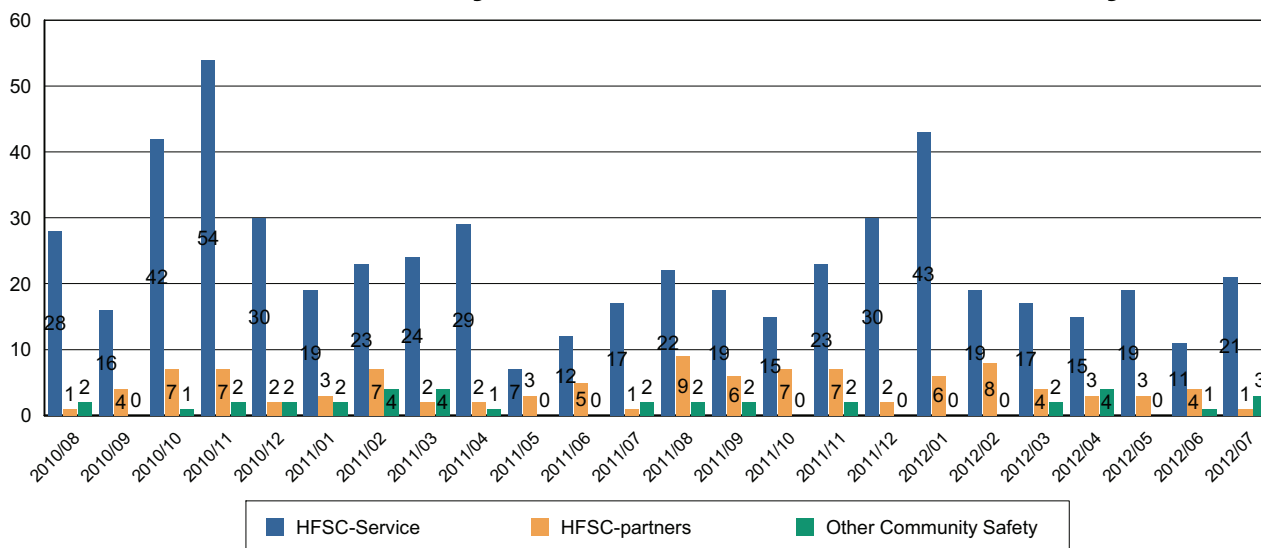
### Number of False Alarm Incidents



### Death & Injuries in incidents attended by WFRS



### Home Fire Safety Checks and other domestic safety



Comments and Interventions overleaf

## August 2012 update

Wiltshire's Clinical Commissioning Group (CCG), the new GP-led commissioning organisation which will be responsible for buying local health services in Wiltshire, continues to develop its commissioning arrangements before it applies for 'authorisation' status in November 2012.

The organisation will take up commissioning leadership from April 2013. The organisation has established its Clinical Governing Board, with 14 voting members (consisting of a Chairman, three GPs who will act as 'locality representatives', an additional three GPs, a registered nurse and a secondary care specialist doctor, one Chief Accountable Officer, one Chief Finance Officer, one practice manager and two lay members) and eight non-voting members: (three 'locality' directors, Wiltshire Council's Director of Social Services, the Director of Public Health for Wiltshire, one member of HealthWatch and two lay members).

The CCG is considering its staffing structure whilst developing those commissioning functions it intends to keep in house. It is estimated that the organisation will have around 70 staff members and it will hold responsibility for managing a budget of approximately £460m to support the commissioning of high quality health services in Wiltshire. Working closely with GPs and other clinicians, the CCG will lead on the development of plans and projects which help meet the NHS's required national savings target of £20 billion.

Wiltshire CCG will take up responsibility for commissioning in 'shadow' form from October 2012, with support from the existing Primary Care Trust staff.

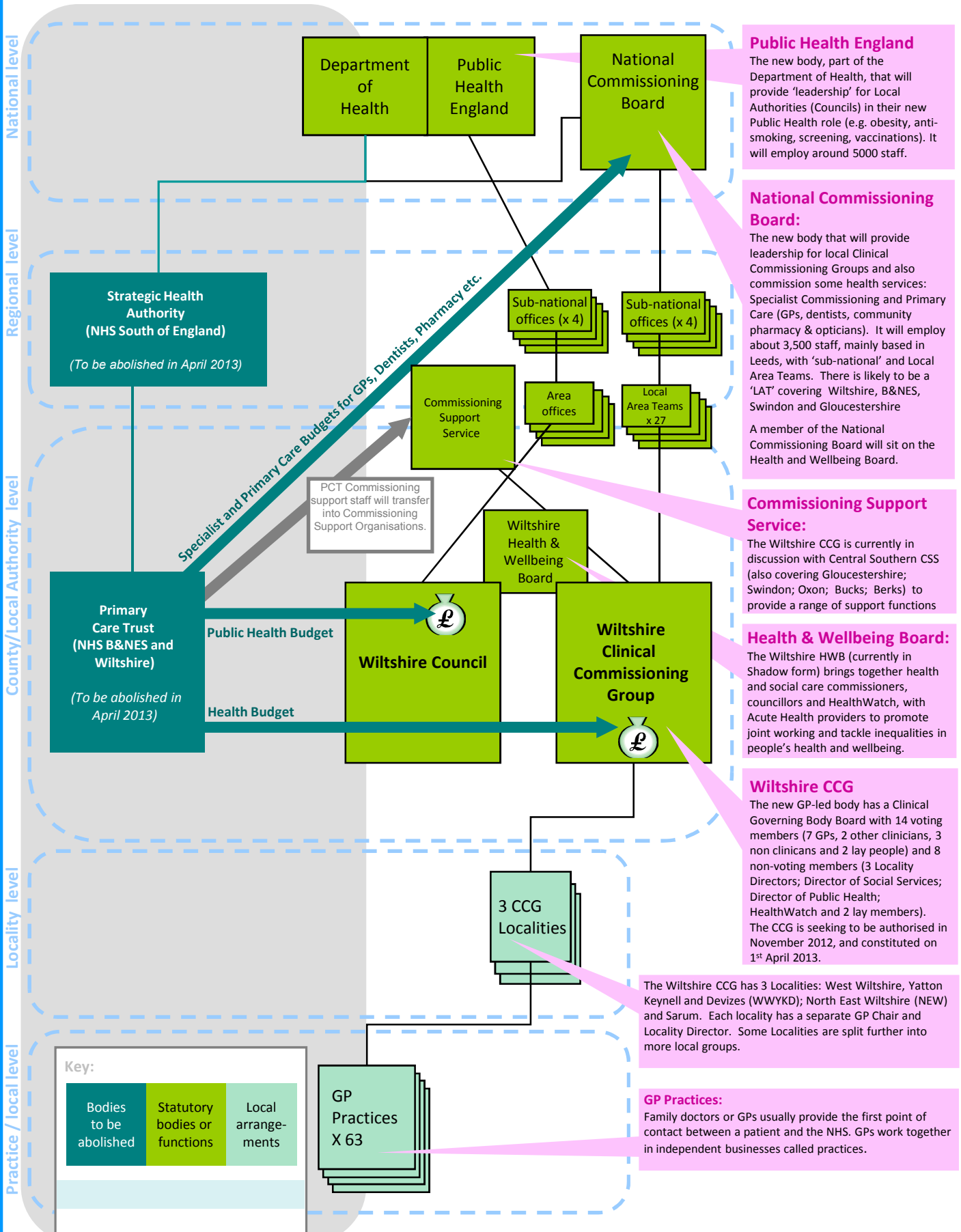
The page overleaf shows an explanatory diagram of how primary health care will be commissioned from April 2013.

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# The NHS Reforms: *The old and the new*

*The old ...*

*... and the new ...*



**Public Health England**  
The new body, part of the Department of Health, that will provide 'leadership' for Local Authorities (Councils) in their new Public Health role (e.g. obesity, anti-smoking, screening, vaccinations). It will employ around 5000 staff.

**National Commissioning Board:**  
The new body that will provide leadership for local Clinical Commissioning Groups and also commission some health services: Specialist Commissioning and Primary Care (GPs, dentists, community pharmacy & opticians). It will employ about 3,500 staff, mainly based in Leeds, with 'sub-national' and Local Area Teams. There is likely to be a 'LAT' covering Wiltshire, B&NES, Swindon and Gloucestershire. A member of the National Commissioning Board will sit on the Health and Wellbeing Board.

**Commissioning Support Service:**  
The Wiltshire CCG is currently in discussion with Central Southern CSS (also covering Gloucestershire; Swindon; Oxon; Bucks; Berks) to provide a range of support functions

**Health & Wellbeing Board:**  
The Wiltshire HWB (currently in Shadow form) brings together health and social care commissioners, councillors and HealthWatch, with Acute Health providers to promote joint working and tackle inequalities in people's health and wellbeing.

**Wiltshire CCG**  
The new GP-led body has a Clinical Governing Body Board with 14 voting members (7 GPs, 2 other clinicians, 3 non clinicians and 2 lay people) and 8 non-voting members (3 Locality Directors; Director of Social Services; Director of Public Health; HealthWatch and 2 lay members). The CCG is seeking to be authorised in November 2012, and constituted on 1<sup>st</sup> April 2013.

The Wiltshire CCG has 3 Localities: West Wiltshire, Yatton Keynell and Devizes (WWYKD); North East Wiltshire (NEW) and Sarum. Each locality has a separate GP Chair and Locality Director. Some Localities are split further into more local groups.

**GP Practices:**  
Family doctors or GPs usually provide the first point of contact between a patient and the NHS. GPs work together in independent businesses called practices.

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## Wiltshire Involvement Network (WIN)

### Report to Wiltshire Area Boards

June 2012 to August 2012

WIN is one of a nationwide system of Local Involvement Networks (LINKs) set up under the *Local Government and Public Involvement in Health Act 2007* to listen to the concerns of local people, community groups and organisations about their health and social care services. They all want to see these services change for the better. By sharing your views and experiences of health and social care in Wiltshire, you can help influence how services are planned and run. The work that WIN has carried out from June to August 2012 is set out below:

- The WIN Outreach Group met three times to discuss its work plan and arrangements for representing WIN at all area board meetings.
- The WIN Officer attended the Regional LINKs meeting in Taunton to hear updates from the Great Western Ambulance Service, the Care Quality Commission and NHS South West.
- The WIN Chair, Phil Matthews, attended a meeting of Wiltshire Council's Shadow Health and Wellbeing Board, on which he represents WIN. He also represents WIN on Wiltshire Council's Health and Social Care Select Committee.
- The WIN Enter and View sub group met to discuss its work programme and plan informal visits to Athelstan House, Malmesbury, and Hungerford House, Corsham. These took place in July. (WIN has the statutory power to enter and view any health or social care facility in Wiltshire.)
- In June, WIN held a public meeting in Chippenham with speakers from the Great Western Hospital Foundation Trust ("GWH") who gave an update on the services they provide within the Wiltshire community, and their Productive Ward initiative. The Royal United Hospital Bath gave an update on their work with in-patients with dementia, and the NHS Wiltshire representative spoke about the setting up of the shadow Clinical Commissioning Group for Wiltshire. 49 people attended the meeting.
- In July, WIN held a public meeting in Salisbury with speakers from Wiltshire Council updating attendees on how Healthwatch in Wiltshire might look, and on their digital online initiative. The GWH representative spoke about the services it provides within the Wiltshire community, and a speaker from the Wiltshire Wildlife Trust gave a presentation about the *Wiltshire Wellbeing Project* and its work with people who have mental health problems. 44 people attended the meeting.
- WIN members and staff attended the following events:
  - The launch of NHS Wiltshire's *Falls and Bone Health Strategy* and participated in the consultation.
  - the Wiltshire Equality Network meeting in Trowbridge
  - Wiltshire and Swindon Users' Network welfare reform event.

- Wiltshire Council's Friary Voices consultation event.
  - *GWH Developing a Nursing Strategy* consultation event
  - NHS Wiltshire's Long Term Neurological Conditions Steering group event
  - AWP LINK Stakeholder event
- The WIN Healthwatch Implementation Task Group met with a representative from Wiltshire Council to be updated on the progress of Healthwatch Wiltshire.
  - The WIN Chairs met with the Wiltshire and BANES Compliance Inspector for the Care Quality Commission (CQC) to share information and discuss issues of concern. These meetings take place on a bi-monthly basis and enable WIN to have open and clear communication with the CQC.

A report of all meetings attended by members and staff is produced and shared with the wider membership and published on the WIN website.

If you would like to be involved with WIN, or find out what our future plans are contact us on 01380 871800, [winadmin.wsun@btconnect.com](mailto:winadmin.wsun@btconnect.com) or find us online at [www.wiltshireinvolvementnetwork.org.uk](http://www.wiltshireinvolvementnetwork.org.uk)

## **Youth Advisory Groups Update - Roll out to all community areas**

The Wiltshire 11-19 Commissioning Strategy was agreed by Cabinet and the Wiltshire Children & Young People's Trust in September 2011. This included the implementation of a new local Youth Work Offer.

Part of the Wiltshire Youth Work Offer includes the formation of Youth Advisory Groups with standard terms of reference in each community area, led by young people. These groups will be linked to Area Boards and chaired by a young person under 25. Over 50% of the members will be under 19 years of age and the groups will play a key role in improving the coordination of positive activities for young people in local areas. This will involve encouraging partnerships that avoid overlap and fill gaps.

The groups will also be involved in planning and shaping local services from a young person's perspective. Furthermore they will help local young people know what opportunities and activities are available for them to access. Mechanisms will be established so that knowledge and ideas can be shared between the groups across the county.

Youth Advisory Groups have been piloted in four community areas since January 2012. The areas involved include Salisbury, Southern Wiltshire, Melksham and Malmesbury. The pilots have recently been evaluated and the learning is being used to inform the development of groups in other areas. It is expected that groups will have commenced in all community areas across the county by the end of October 2012.

- Youth Advisory Groups will be co-ordinated by staff from the Integrated Youth Service and supported by the Voice and Influence Team.
- An evaluation of the Youth Advisory Group pilots has been completed and an evaluation report is available on request. Young people who took part in the pilots were involved in the evaluation and explored what worked well and what did not work so well.
- Standard Terms of Reference for Youth Advisory Groups have been developed and updated following the evaluation. These are also available on request. There will be a minimum of six meetings per year, however the frequency of local meetings will be determined by community areas.
- In keeping with the commitment to localism, it will be up to individual community areas to decide upon the future of Community Area Young People's Issue Groups (CAYPIGs). Following the formation of Youth Advisory Groups in each community area some areas may decide to continue their CAYPIG, whilst others might prefer to disband it. Some areas may opt to

develop their local CAYPIG into a Youth Advisory Group. Either of these options is possible and it's important that decisions are made based on local needs.

***Next Steps***

- Area Boards and Town Councils are invited to appoint a representative to their local Youth Advisory Group.
- Area Boards and Town Councils are invited to consider how they might support and work in partnership with their local Youth Advisory Group.

***For further information please contact:***

James Fortune (Lead Commissioner, Children's Services)

T: 01225 713341

M: 07827309120

E: [James.Fortune@Wiltshire.gov.uk](mailto:James.Fortune@Wiltshire.gov.uk)

<b>Subject:</b>	<b>Wiltshire Online's digital literacy project</b>
<b>Officer Contact Details:</b>	Jenny Wilcockson – Digital Literacy Coordinator <a href="mailto:Jenny.wilcockson@wiltshire.gov.uk">Jenny.wilcockson@wiltshire.gov.uk</a> 01225 793349 / 07827993733
<b>Weblink:</b>	<a href="http://www.wiltshireonline.org">www.wiltshireonline.org</a>
<b>Further details available:</b>	Please see our website or contact Jenny Wilcockson for more information

## Summary of item:

Wiltshire Council recognises that access to online services is becoming increasingly essential to residents, businesses and organisations from the third sector. The importance of good, reliable connectivity and the ability to use online services with confidence are central themes to the Wiltshire Online programme.

The benefits of being online are well documented. Not only is the internet an effective tool in helping to reduce social isolation and loneliness, people can save up to £560 per year by using price comparison websites and shopping online (Price Waterhouse Cooper 2009). Digital skills are also vitally important for job seekers, with the majority of roles advertised today requiring some experience of computers. Plus, having a good web presence is crucial to success for private and third sector organisations. Social media is a useful means of communicating with clients and growing a customer base, as well as networking with peers. Anyone who is not online is definitely missing out on a wealth of opportunity.

To ensure that people across Wiltshire have the opportunity to learn the skills and access the technology they need to get online, Wiltshire Online is rolling out a programme of free computer support.

Over the next twelve months, a team of digital champion volunteers will be recruited in every community area. These volunteers will be given access to the resources and training required to help them support people in their local communities to learn the basics of computers and the internet. Digital champions can offer one-to-one or group support in a variety of different venues, including libraries, WiFi enabled cafes or community halls or even someone's own home. Subjects covered include mouse and keyboard skills, setting up a computer desktop, searching the web, using email, Skype, Facebook, online shopping and more. Wiltshire Online will also be encouraging businesses to engage with the programme to support their corporate social responsibility agendas.

This free support is available to all adults in Wiltshire, although particular emphasis is placed on reaching older people, people with disabilities and families on low income. To help support this delivery, Wiltshire Online is working with a number of partners, including the Wiltshire Library Service, Age UK, IT Can Help, Community First, Citizen's Advice Wiltshire and The Learning Curve.

This digital literacy initiative is already well underway in the Melksham community area. To date, a team of 12 digital champions have helped support nearly 30 people either get online for the first time or increase their confidence with computers and the web. Wiltshire Online is now launching its digital literacy programme in the Chippenham and Salisbury community areas, with plans to roll the initiative out across the county by March 2013.

For details about how to get involved, please visit [www.wiltshireonline.org](http://www.wiltshireonline.org) or contact Jenny Wilcockson, Digital Literacy Coordinator on 01225 793349 or [jenny.wilcockson@wiltshire.gov.uk](mailto:jenny.wilcockson@wiltshire.gov.uk)

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## Salisbury Campus - Shadow Community Operations Board (COB)

### Membership:

- Peter Clark (Chair) – User and Community Groups – Salvation Army
- Cllr Richard Clewer – Area Board Representative
- Cllr Bobbie Chettleburgh – Salisbury City Council Representative
- *Vacancy* – Wider community
- Patricia Fagan – User and Community Groups - Manager at Elizabeth House, Salisbury
- Debrah Biggs – User and Community Groups - Salisbury City Community Area Partnership
- *Vacancy* – Young people (youth representative) – It is proposed to appoint Jade Cobb to this position, as a representative of the Community Area Young People's Issues Group (CAYPIG).

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# Shadow Community Operations Boards

## Salisbury Community Area

### Background

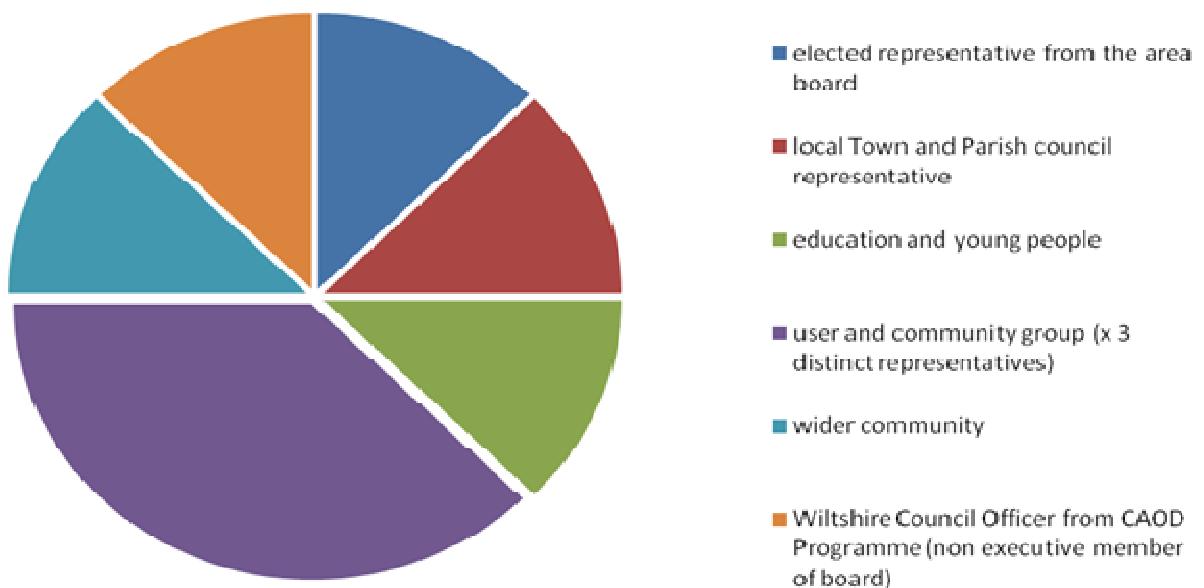
Wiltshire Council is looking to develop community campus facilities within each community area across Wiltshire to serve the local and surrounding area. Each campus will incorporate all or most local services provided by the Council, and potentially partners, and will be designed to meet local needs.

Community involvement and influence in the development of the buildings is crucial to their success and sustainability if we are to provide services people need. The Council would like to test extending that community influence to the day-to-day operation of the campus facilities and as such we are putting in place a Shadow Community Operations Board that will be made up of local representatives. The Community Boards will operate to specific terms of reference agreed by the Area Board and will broadly look at:

- Ongoing effective community consultation and engagement to ensure local people and groups are directly involved in the design of their campus and the identification of the services to be provided.
- Helping to gather valuable information from the testing of community influence in day-to-day operations so in the future the Council can consider a decision as to whether to extend this across the county.

### Representation

The Shadow Community Operations Board will consist of an appropriate, mutually agreeable representative from the following broad sectors of the local community area:



- (i) There will be one representative for each party identified.
- (ii) The board will need to nominate a chairperson at its inaugural meeting.
- (iii) The board will need to determine if the suggested representation appropriately reflects the description of the party.

- (iv) There will be up to three representatives identified by the user and community group sector and approved by the Area Board. Such representatives should be selected so as to ensure proper representation from distinct interest groups within that sector.
- (v) The Wiltshire Council liaison representative will be an officer from the Campus and Operational Delivery Programme team and will be invited to sit on the board as a non-executive party.
- (vi) Each party should endeavour to be represented at each formal meeting.
- (vii) Each executive party will have equal rights.

## Expression of Interest

The Salisbury Community Area Board is inviting expressions of interest from representatives of the local community to sit on the Salisbury Community Operations Board and represent the wider community. If you would like to put yourself forward to represent your community then please complete this form and return to the address below whereby your Area Board can then determine membership of the Shadow Community Operations Board.

<b>Name</b>	
<b>Sector, group or organisation you represent</b>	Wider Community Representative
<b>Your reasons for expressing an interest</b>	
<b>Contact telephone number</b>	
<b>Email</b>	

Please return your form no later than **Wednesday 31<sup>st</sup> October 2012** to:

Campus and Operational Delivery Programme  
 Wiltshire Council  
 Shurnhold Offices  
 Shurnhold  
 Melksham  
 Wiltshire  
 SN12 8GQ

An electronic copy of this form is available on the Council's website [www.wiltshire.gov.uk/salisburycommunitycampus](http://www.wiltshire.gov.uk/salisburycommunitycampus).  
 You may submit an electronic copy to: [campusconsultation@wiltshire.gov.uk](mailto:campusconsultation@wiltshire.gov.uk)

<b>Report to</b>	<b>Salisbury</b>
<b>Date of Meeting</b>	<b>06 September, 2012</b>
<b>Title of Report</b>	<b>Area Board Grants</b>

### **Purpose of Report**

To ask Councillors to consider 2 grant applications and 2 Area Board project bids seeking 20012/13 Community Area Grant Funding.

- Bemerton Heath Interagency Group (IAG) are seeking £1,000 to enable a doorstep consultation of local residents, circa 100 – 1200 homes
- Salisbury Lacrosse Club is seeking £1,500 for start up costs
- Area Board Project: £10,000 is sought to provide Brown Tourist Information Signs on main roads entering Salisbury
- Area Board Project: £1,200 is sought towards funding the administration of the Community First panel

## 1. Background

- 1.1. Area Boards have authority to approve Area Grants under powers delegated to them by the Deputy Leader and Cabinet member for Adult Care, Communities and Housing (4 April 2012). Under the Scheme of Delegation Area Boards must adhere to the Area Board Grants Guidance 2012/2013.
- 1.2. In accordance with the Scheme of Delegation, any decision of an Area Board that is contrary to the funding criteria and/or the officer's recommendation would need to demonstrate that the application in question has a wider community benefit, and give specific reasons for why this should justify an exception to the criteria.
- 1.3. The emphasis in the Coalition Government's Localism agenda supports the ethos of volunteering and community involvement and the nurturing of resilient communities. With this in mind Community Area Grants (CAGs) should be encouraged from and awarded to community and voluntary groups. Likewise, Small Grants (new this year) should be awarded to similar groups, as well as un-constituted groups of people wanting to improve things near to where they live.
- 1.4. Salisbury Area Board has been allocated a 2012/2013 budget of £78,075 for community grants, small grants, community partnership core funding and area board/councillor led initiatives.
- 1.5. Applications of up to and including £1,000 can be made for a Community Area Grant, which will not require matched funding. Amounts of £1,000 - £5000 will be required to find matched funding. The area board will rarely award more than £5,000.
- 1.6. Small Grants, new for this year will fund up to £350, where the total cost of the project does not exceed £350. This grant is aimed at enabling groups (including those not formally constituted) to implement projects, involving local people to make their community a better place to live.
- 1.7. Area boards will not consider Community Area Grant (CAG) applications from town and parish councils for purposes that relate to their statutory duties or powers that should be funded from the local town/parish precept. However this does not preclude bids from town/parish councils, encouraging community projects that provide new opportunities for local people or those functions that are not the sole responsibility of the town/parish council.
- 1.8. In addition to CAGs and Small Grants, councillors can submit an Area Board/Councillor Led Initiative. This enables area boards to tackle sticky community issues and/or community identified priorities. Cabinet have emphasised that they do not wish these to be used to avoid complying with Community Area Grant criteria or for filling gaps where there are council service shortfalls. The application process and form has been updated to bring it in line with the other grants.

- 1.9. Officers are required to provide recommendations in their funding reports (except in the case of Area Board Projects), although the decision to support applications is made by Wiltshire Councillors on the Area Board.
- 1.10. Funding applications will be considered at every Area Board meeting.
- 1.11. Applicants are encouraged to contact and seek funding help from Charities Information Bureau (CIB) who work on behalf of Wiltshire Council. CIB support community and voluntary groups, town and parish councils to seek funding for community projects and schemes both from the Area Board and other local and national funding sources.
- 1.12. Paper copies of funding applications no longer appear as part of the agenda in an attempt to reduce paper. They are however available on the Wiltshire Council web site with the area board agenda papers and hard copies available upon request.
- 1.13. The 2012/2013 funding criteria and application forms are available on the council's website ([www.wiltshire.gov.uk/areaboards](http://www.wiltshire.gov.uk/areaboards)) and paper versions are available from the Community Area Manager.
- 1.14. All recipients of area board funding are expected to complete and return an evaluation form as soon as the project or activity has been completed and this should be accompanied by receipts and invoices, as well as photographs if possible. Failure to return the evaluation requested will preclude them from being considered for any future funding from the area board. This applies to all grants made by the area board.
- 1.15. A budget ring-fenced for the needs of young people will again be made available in 2012/2013. How this will be allocated will be the decision of the area board.
- 1.16. Salisbury Area Board has a separate Community Area Transport Group (CATG) budget for 2012/13.

<p><b>Background documents used in the preparation of this Report</b></p>	<ul style="list-style-type: none"> <li>• Area Board Grant Guidance 2012/13 as presented for delegated decision</li> <li>• 'Our Salisbury' Community Area Plan</li> </ul>
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## **2. Main Considerations**

- 2.1. Councillors will need to be satisfied that grants awarded in the 2012/13 year are made to projects that can realistically proceed within a year of the award being made.
- 2.2. There will be 6 rounds of funding during 2012/2013. No grants were submitted for

consideration at the 5 July, 2012 meeting, therefore, this is the third round of funding. Future rounds will take place on;

- 08 November, 2012 (deadline for applications is 20 September, 2012)
- 10 January, 2013 (deadline for applications is 22 November, 2012)
- 14 March, 2013 (deadline for applications is 24 January, 2013)

### **3. Environmental & Community Implications**

- 3.1. Area Board Grants contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

### **4. Financial Implications**

- 4.1. Awards must fall within the Area Boards budget allocated to the Salisbury Area Board.
- 4.2. If grants are awarded in line with officer recommendations, Salisbury Area Board will have a balance of £30,493.

### **5. Legal Implications**

- 5.1. There are no specific Legal implications related to this report.

### **6. HR Implications**

- 6.1. There are no specific HR implications related to this report.

### **7. Equality and Inclusion Implications**

- 7.1. Community Area Grants and Small Grants will give local community and voluntary groups, town and parish council's equal opportunity to receive funding towards community based projects and schemes, where they meet the funding criteria.
- 7.2. Implications relating to individual grant applications are outlined within section 8 – "Officer Recommendations".

### **8. Officer recommendations**

Ref	Applicant	Project proposal	Funding requested
SAL 12_14	Bemerton Heath (IAG)	To undertake doorstep consultation with Bemerton Heath residents of between 100-1200 homes.	£1,000

- 1) The Officer asks Members to consider whether this consultation might sit within the Neighbourhood Planning processes, specifically in terms of scoping requirements for a Neighbourhood Plan in this Ward. Please see link: <http://www.wiltshire.gov.uk/planninganddevelopment/planningpolicy/neighbourhoodplanning/nppwhatisneighbourhoodplanning.htm>. Members might like to delay this Award pending further investigation of the possibilities of producing a Neighbourhood Plan.
- 2) The application meets grant criteria 2012/13
- 3) This application demonstrates a link to the Bemerton Ward Plan - update (see Appendix 1a). This project supports the three main priorities of the ward plan - reputation, neighborhood disputes and neighbours.
- 4) The application meets locally agreed/area board priorities and the project is supported by Salisbury City Council with a £1,000 confirmed grant.
- 5) Summary details about applicant: The Bemerton Heath Interagency Group (IAG) is a multi-agency forum consisting of key stakeholders both statutory and voluntary and representatives of the local community for discussion of and joint action planning on issues relating to the community of Bemerton Ward. The IAG operates as not-for profit.
- 6) Summary details about the project: Consultation has been and is still being carried out with local residents (Spring and Summer 2012) and once completed and analysed, this information will inform the new updated version of the Ward Plan which will then be published (see Appendix 1a). This grant application concerns funding a doorstep consultation with Bemerton Heath residents to gain views on how they would like to see the estate develop over the next few years, specifically taking into account the 1250 new homes adjoining the estate and a £15.5 million new Academy building.
- 7) If the Area Board makes a decision not to fund this consultation at the present time, it will mean the project will be put on hold until a decision is made about the way forward.

Ref	Applicant	Project proposal	Funding requested
SAL 13_14	Salisbury Lacrosse	To find funding for start up costs for this newly established Lacrosse Club	£1,500

- 1) The Officer recommends an Award of £1,500 subject to confirmation of provisional funding towards the total project costs being met:
  - £1,000 from English Lacrosse Association
  - £1,500 via Membership fees
- 2) The application meets grant criteria 2012/13
- 3) The application demonstrates a link to the Community Plan
- 4) The application meets locally agreed/area board priorities
- 5) Summary details about applicant: Salisbury Lacrosse will be affiliated to the English Lacrosse Association and operates as a not for profit organisation. The Club's aims and objectives include offering coaching and competitive opportunities in Lacrosse that are open to all and committed to developing an U18's youth section within the club. Membership fees will be paid annually at £120.00. The Club will be managed by

- Committee and all club funds will be banked in an account held in the name of the club.
- 6) Summary details about the project: Salisbury Lacrosse Club is a newly established Lacrosse club in the Salisbury area, open to both men and women of all ages and keen to develop both a senior (16+) and junior (U16) section. Funding is requested for start up costs.
- 7) If the Area Board makes a decision not to fund this project, the Club would have to find other means to fund the shortfall, e.g., team kit and bibs.

## 9. Area Board Projects

Lead Ward Councillor	Project proposal	Funding requested
1) Cllr Richard Clewer	Brown Tourist Signs for Salisbury	£10,000

Brown Tourist Signs was an Agenda item at the 5 July, 2012 Area Board meeting with the following decision reported:

The Salisbury Area Board agreed to allocate up to £10k towards the provision of Brown Tourist Information Signs.....which would be reduced to £7,000 in the event of £3K being forthcoming from a central budget.

This bid meets Councillor led project criteria in terms of:

- Evidence of community need (see 'Our Salisbury' Community Plan)
- Clear links to 'Our Salisbury' community plan: Our Economy & Tourism pp 47 – 52. Action: Improve signage in and around the city.

Lead Ward Councillor	Project proposal	Funding requested
2) Cllr Paul Sample Cllr John Brady	To provide administrative support to a Community First Neighbourhood Matched Fund Initiative in St Edmund & Milford and St Martin's & Cathedral Wards	£1,200

Community First Neighbourhood Matched Fund is an initiative that provides local communities with the means to address their own priorities.

Communities will set up local panels in each eligible ward, and will decide upon projects for funding in their area.

This bid meets Councillor led project criteria in terms of:

- Evidence of community need (Government identification of St Edmund & Milford and St Martin's & Cathedral as neighbourhoods subject to significant deprivation)



<b>Appendices:</b>	<p><b>Appendix 1 Grant application – Bemerton Heath Interagency Group (IAG)</b>  <b>Appendix 1a. Ward Plan Update</b>  <b>Appendix 2 Grant application – Salisbury Lacrosse Club</b>  <b>Appendix 3 Area Board Project: Brown Tourist Signs</b>  <b>Appendix 4 Area Board Project: Salisbury Community First Panel</b></p> <p><b>Appendices available online or on request.</b></p>
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No unpublished documents have been relied upon in the preparation of this report.

<b>Report Author</b>	<p>Marianna Dodd, Salisbury Community Area Manager  Tel: 01722 434696  E-mail: <a href="mailto:Marianna.dodd@wiltshire.gov.uk">Marianna.dodd@wiltshire.gov.uk</a></p>
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WILTSHIRE COUNCIL

SALISBURY AREA BOARD  
06 September, 2012

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## **PROPOSAL FOR PROCESS RELATING TO 2012/13 YOUTH FUNDING**

### Purpose of the Report

To ask the Board to consider a proposal that 'Our Salisbury' Community Area Partnership undertake the task of carrying out a Participatory Budgeting Event involving youth organizations and youth groups in the City between September – December, 2012 and present the outcome for ratification at the 10 January, 2013 Area Board meeting.

### Background

1. Area boards have been given extra funding to engage young people who are currently unable to access existing services (e.g. by providing transport to existing provision/delivering services in rural areas/delivering services that target specific groups.)
2. Salisbury Area Board has £7,825 allocated to these youth funding projects, which is in addition to the Community Area Grant budget.
3. It has been agreed that a Participatory Budgeting process can be used as a method of allocating Area Board's youth funding in accordance with the principles of local governance. The Participatory Budgeting Unit defines PB as: 'Participatory Budgeting is a method where local people decide how to allocate part of a public budget. It directly involves local people in making decisions on the spending and priorities for a defined public budget and aims to increase transparency, accountability, understanding and social inclusion in local government affairs.
4. At a meeting of the Salisbury Area Board held on 15 March, 2012, the process for allocating youth funds followed the principles of participatory budgeting, specifically in terms of inviting the audience and Board to vote on the projects presented by young people on the day.
5. Following the Participatory Budgeting Exercise at that meeting, it was suggested that in future, other options for this type of public involvement exercise would be to involve a wider range of youth organisations and young people than had been possible at the 15 March, 2012 meeting.

### Main Considerations

6. It is proposed that the Community Area Partnership undertake the project lead and administration culminating in an Event, adopting the principles of participatory budgeting (PB) process with decisions made by those present in the room, that is, those present at the PB event on the day.
7. The reason for this request is that the Partnership will be able to allow more time, e.g., half a day or more to the event, involving its partners who have a stake in youth projects and a wider range of young people, some with disabilities to take part in the event. The Board will be informed of the date and time of the Event and will have the option to attend.
8. It is proposed that the Community Area Manager provides the appropriate PB information which includes a PB toolkit, attend the PB Event and provide the report to the 10 January, 2013 Area Board to include the outcome of the day for ratification by the Board.

## Implications

### 10. Environmental Impact of the Proposals

Youth Grants will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

### 11. Financial Implication

Awards must fall within the £7,825 budget allocated to the Salisbury Area Board.

### 12. Legal Implications

There are no specific Legal implications related to this report.

### 13. HR Implications

There are no specific HR implications related to this report.

### 14. Equality and Diversity Implications

There are no specific Equality & Diversity implications related to this report.

## Recommendation

It is recommended that the Area Board:

- Agree the proposal that the Salisbury Community Area Partnership run a PB event on behalf of the Board, adopting the participatory budgeting process as a method of distributing Salisbury's youth initiatives funding.
- Agree that a report come to the 10 January, 2013 where the decisions to award youth funding to particular groups can be ratified.

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Appendices:

Appendix 1: Youth Funding Proposal: Splash  
Appendix 2: Youth Funding Proposal: The Friary Transitions Project  
Appendix 3: Youth Funding Proposal: SAC: Hijack all day event  
Appendix 4: Youth Funding Proposal: SCET - Minibus

FINAL VERSION



WILTSHIRE COUNCIL

ITEM 15

**SALISBURY AREA BOARD**  
**(6 September, 2012)**

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**Community Area Transport Group (CATG) Update – 2012/13**

**1. Purpose of the Report**

- To update the Board on the progress of the CATG Schemes.
- To request the Board to ratify specific recommendations from CATG.

**2. Prioritised CATG schemes to be considered in 2012/2012**

2.1 Salisbury CATG has a budget of £14,758 discretionary funding for the financial year 2012/13.

2.2 At the Area Board meeting held on 5 July, 2012, the Chairman provided an update on the work of the CATG, advising of the following projects that CATG had recommended could be funded from the CATG discretionary budget as follows:

- Stratford Road - provision of footway - £7K. Further clarification was required on the location for this and on the consultation arrangements with local residents.
- Cherry Orchard Lane – footway improvements £700 - £800.
- Devizes Road – uncontrolled pedestrian facility – c. £2K.
- City Centre – dropped kerbs. Further work on this was being undertaken with the Wheelchair Users Group to identify locations.

2.3 As this allocation of funding had not been subject to notice of decision at the 5 July, 2012 Area Board, the decision to approve the recommendations was required to be ratified at the meeting on the 6 September, 2012.

2.4 It should be noted that new information has emerged since the last meeting as follows:

- Stratford Road schemes – new information has emerged which requires further discussion at the next CATG meeting before a recommendation can come for approval to the Board.
- Cherry Orchard Lane footway improvements has now been costed at £1k.
- Following discussion with Cllr Chris Cochrane, the Devizes Road scheme has been dropped.
- City Centre dropped kerbs - the Wheelchair Users Group have supplied the following sites for dropped kerbs in Salisbury, mostly where on-street parking is sited. The following sites are In the order of priority.

New Canal, behind Boots  
 Chipper Lane, outside post office  
 Winchester Street (Macdonalds end)  
 Endless Street  
 Catherine Street (New Canal end)  
 Winchester Street/St Edmonds Church Street junction.  
 All road junctions along St Pauls Road

If all sites are accommodated, the cost to CATG for dropped kerbs will be circa £7k (a single dropped kerb @ £750 and a pair @ £1,500).

2.5 The Table below illustrates the current status of schemes and costs.

<b>Street</b>	<b>Scheme Description</b>	<b>Current Position</b>	<b>Next Action</b>	<b>Target Date</b>	<b>Budget Requirement</b>	<b>Implem Target</b>
Harnham Road	Puffin Crossing	Works substantially complete	SEC for lighting completion		£70k (£37.5k subst bid)	July, 2012
Stratford Road	Pedestrian Crossing	Feasibility Study complete	Scheme on hold pending implem of residents parking scheme. To be discussed at next CATG	2013 - 2014	To be confirmed	
Stratford Road	Footway by primary school	Topo survey ordered. Awaiting consultation responses	Consultation and scheme to be discussed at CATG.	To be discussed at next CATG	£983 for topo survey. The remainder to be confirmed dependent on extent of scheme	
<b>Cherry Orchard Lane</b>	<b>Footway improvement by railway bridge</b>	<b>Scheme approved by CATG</b>	<b>Undertake detailed design and order works</b>	<b>End August</b>	<b>£1k</b>	



	<b>including lining</b>					
<b>Dropped Kerbs</b>	<b>Various locations</b>	<b>Scheme approved by CATG</b>	<b>Undertake detailed design and order works</b>	<b>Delivery end of 2012-2013</b>	<b>Up to £7k</b>	

2.6 The Board is reminded that the CATG budget is £14,758 and that if it approves £7k for dropped kerbs, £1k for Cherry Orchard Lane and £983 for the Topographical survey, Stratford Road, it will have £5,775 remaining for the rest of the financial year.

### **3. Recommendations**

The Board is asked to approve:

- £1k for Cherry Lane Footway improvements
- Up to £7k for Dropped kerbs
- £983 Topographical survey, Stratford Road

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## SALISBURY AREA BOARD Forward Plan

Please note: This is a working document which is subject to change due to availability of relevant officers/partners and relevant timescales.

Date	Location	Possible Area Board Agenda Items	Cabinet Member Attending	Other items/events (provisional)
8 Nov 2012	The Guildhall, The Market Place, Salisbury SP1 1JH	<ul style="list-style-type: none"> <li>The Legacy of 2012</li> <li>Understanding Autism</li> <li>Victim Support</li> <li>Asset Management Strategy – consultation on strategy</li> <li>Youth Service Update</li> </ul> <p>Standard items including Updates and Community Area Grants</p>	Councillor Jane Scott – Leader of the Council	<ul style="list-style-type: none"> <li>Minerals Sites in Wiltshire and Swindon</li> </ul>
10 Jan 2013	Alamein Suite, City Hall, Malthouse Lane, Salisbury SP2 7TU	<ul style="list-style-type: none"> <li>Wiltshire online: Connectivity and Provision</li> <li>Impact of Welfare Reform</li> <li>Fire Authority Integrated Risk Management Plan (Business Plan)</li> </ul> <p>Standard items including Updates and Community Area Grants</p>	Councillor John Noeken - Resources	<ul style="list-style-type: none"> <li></li> </ul>
14 Mar 2013	TBC	<ul style="list-style-type: none"> <li></li> </ul> <p>Standard items including Updates and Community Area Grants</p>	(None)	

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Updated: 28 August 2012

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